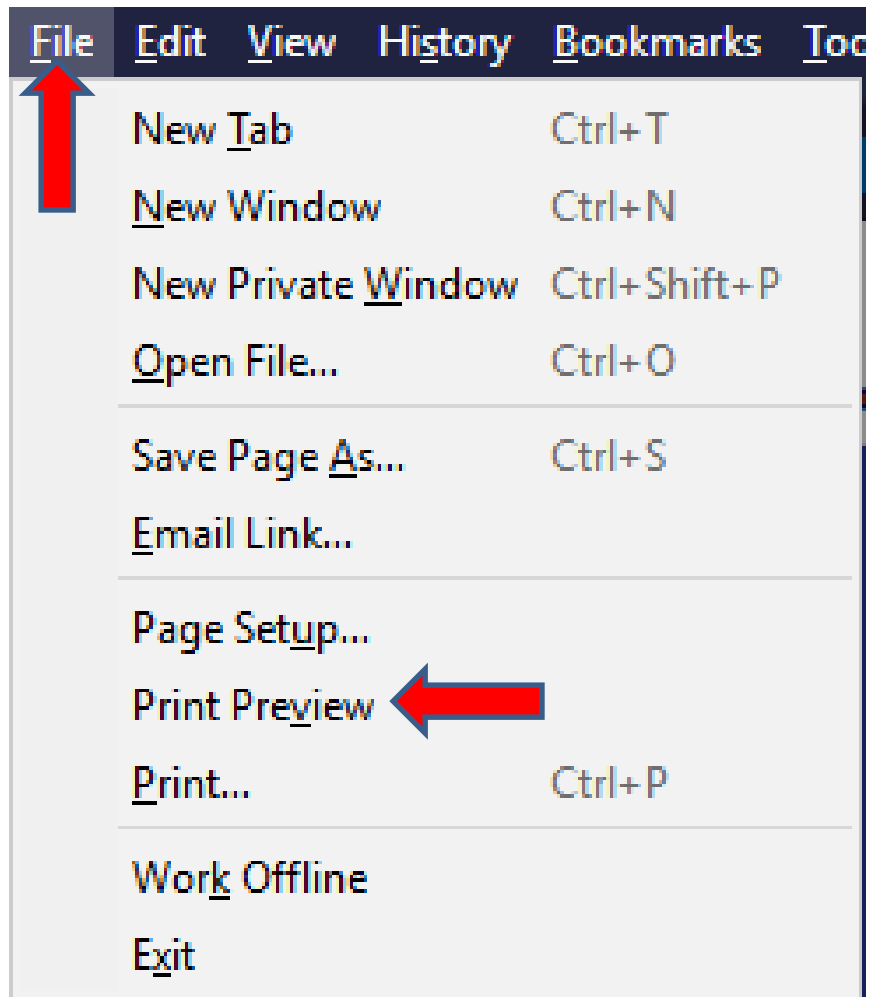


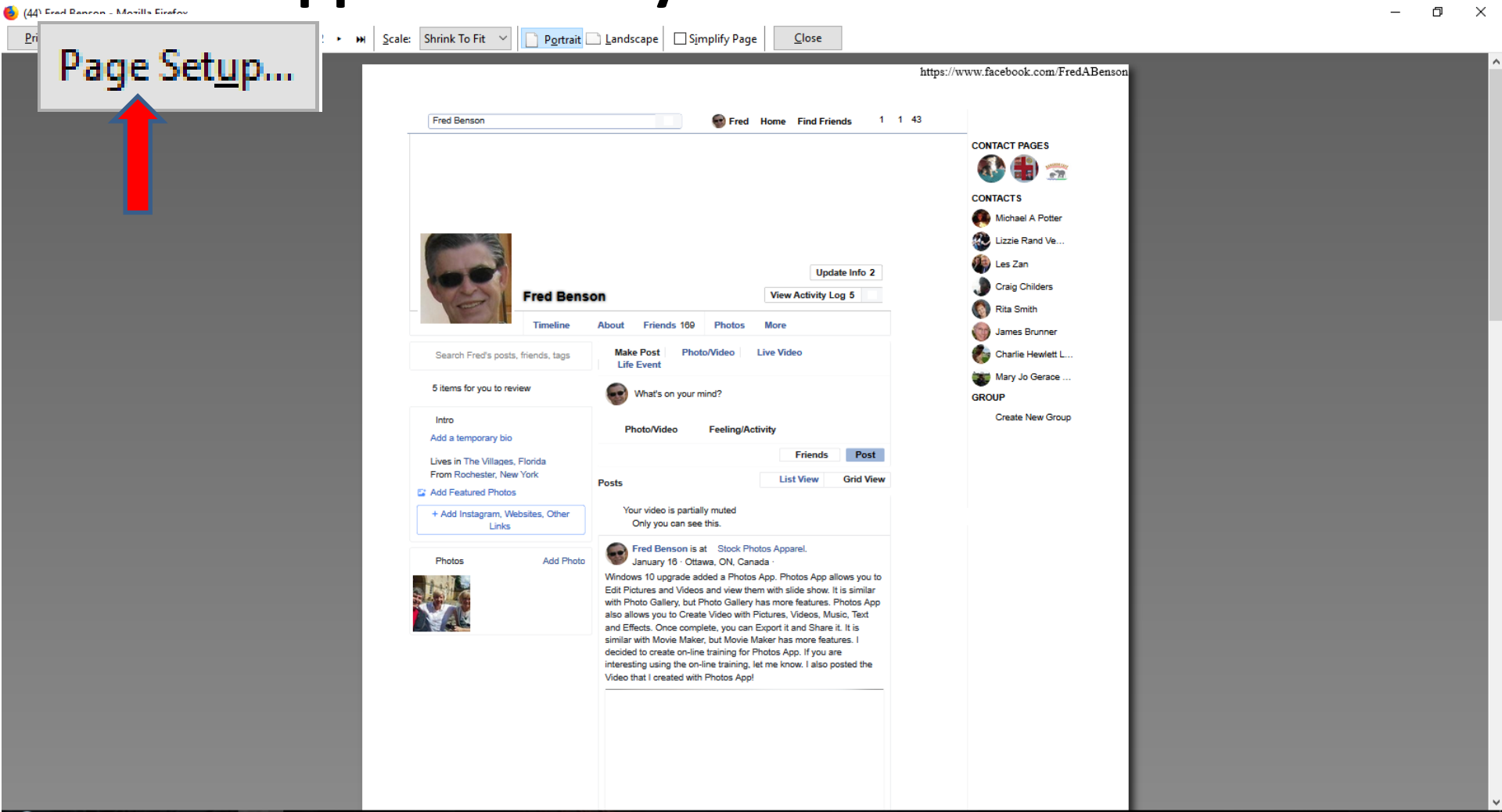
Step 4 - How to print a page on Mozilla Firefox.

- If you don't have a printer, you can print it to a PDF file.**
- If you don't have a PDF reader, as I mentioned in the Step 4 Introduction, go to ninite.com and download Foxit Reader.**
- I will first show how to print, if you have a printer.**
- After that, I will show how to print to a PDF file.**
- First open Mozilla Firefox and go to a page you want to print. I will show you my Facebook page.**

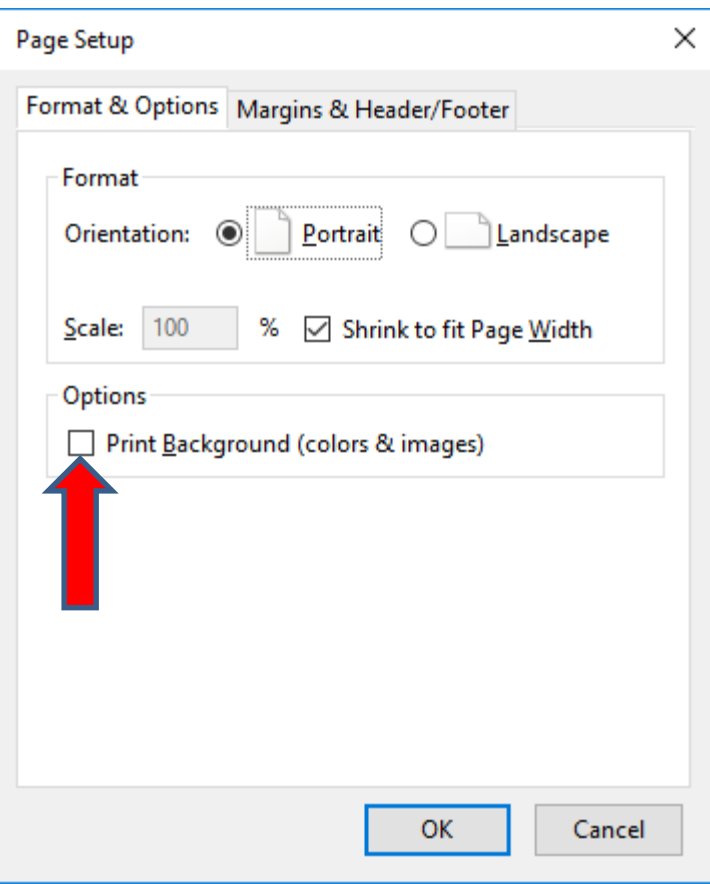
If you have the Menu Bar as I showed you in Step 2 – Part 3, you click on File in the upper left and you see a list and then click on Print Preview, which I recommend and next is what happens.



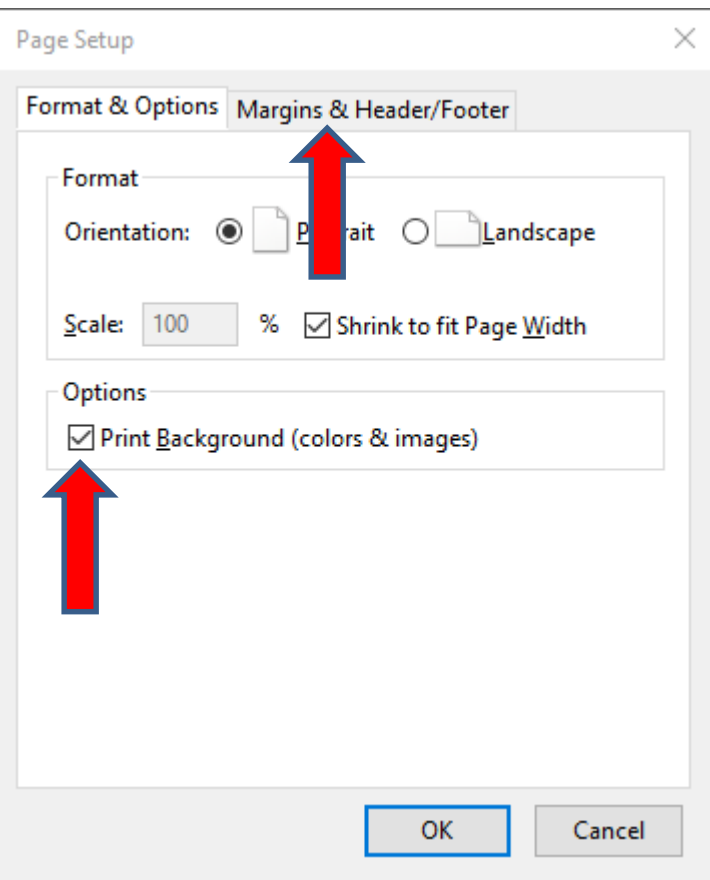
- Window closes and a full window opens and you don't see the Header. I recommend you click on Page Setup. I zoomed in so you can see it. Next what happens when you click on it.



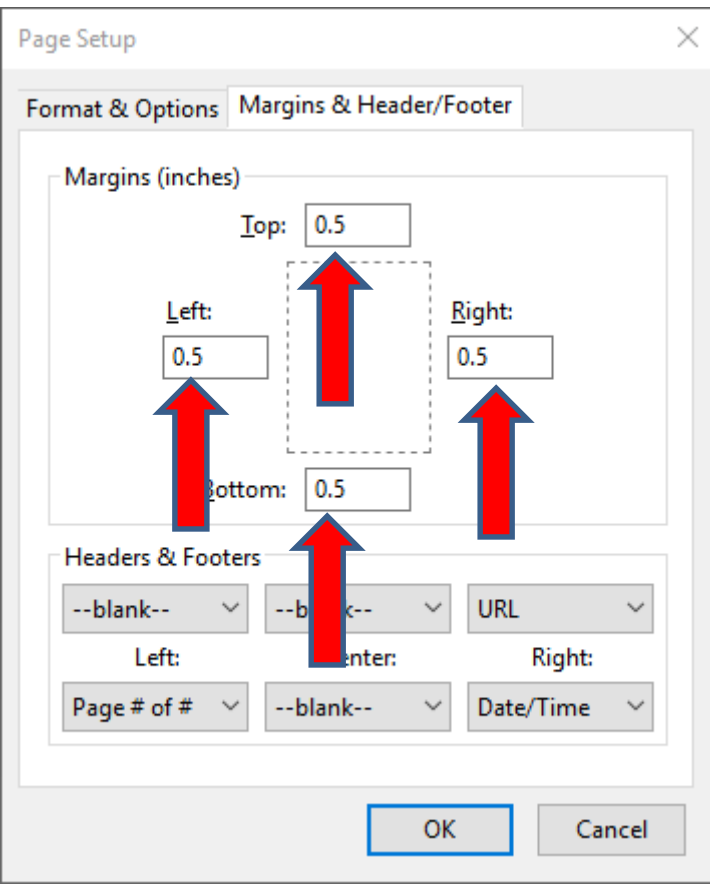
- A new window opens and you see Options and under it is Print Background and box is not checked. Click on it and next is a sample.



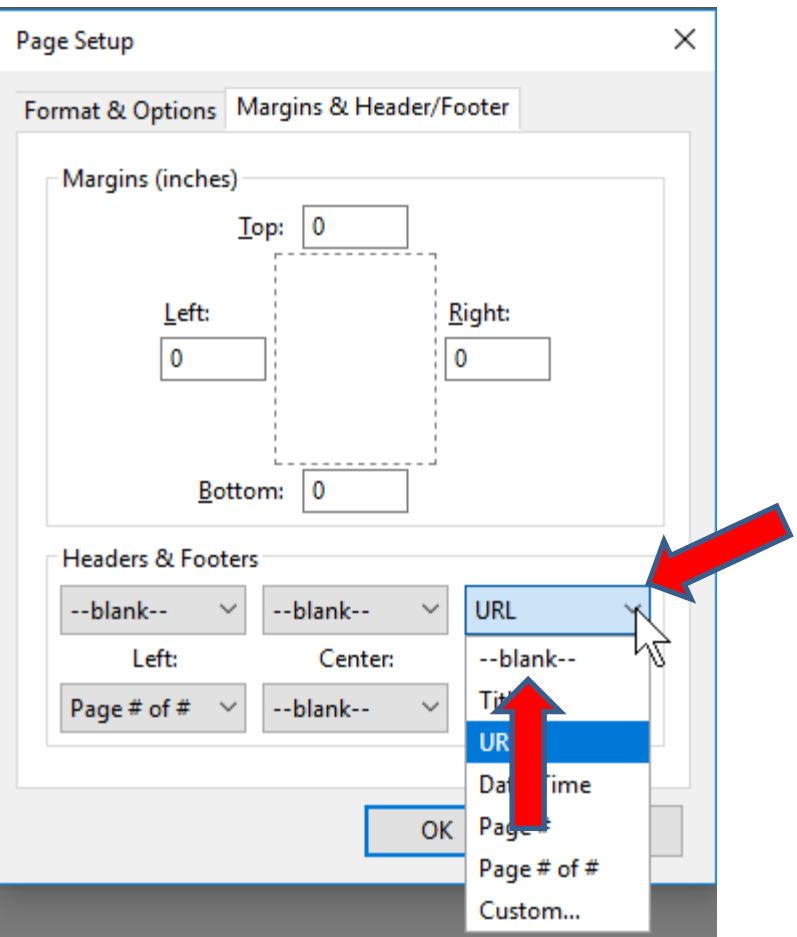
- Here is a sample of clicking on the box. After that I recommend you click on Margins & Header/Footer in the Top and next is what happens.



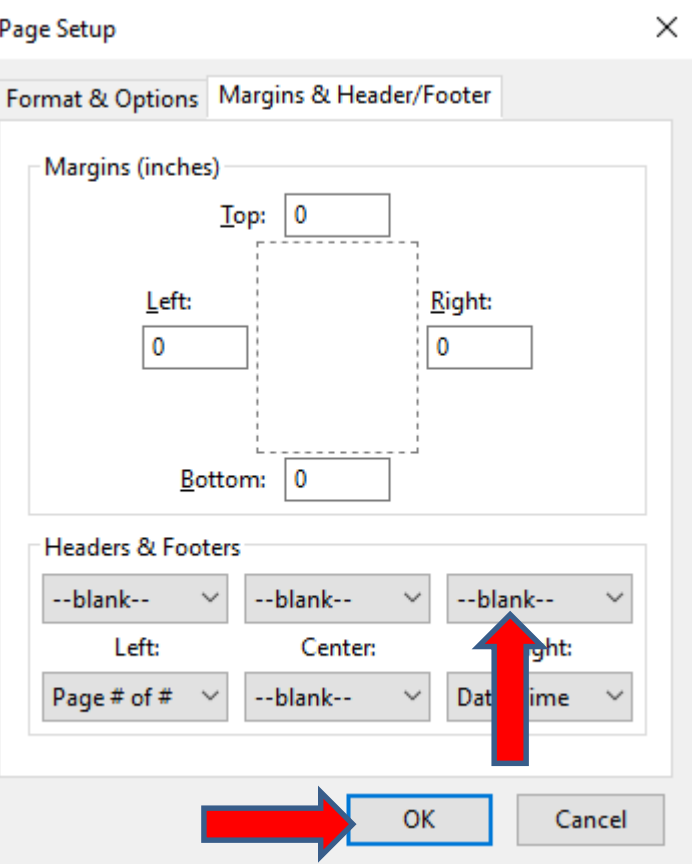
- Page changes to Margins & Header/Footer, and you see Margins (inches) and you see Top, Left, Right, and Bottom are 0.5
- I recommend you click right of 5 and delete 5 and . on each one and next is a sample of doing that.



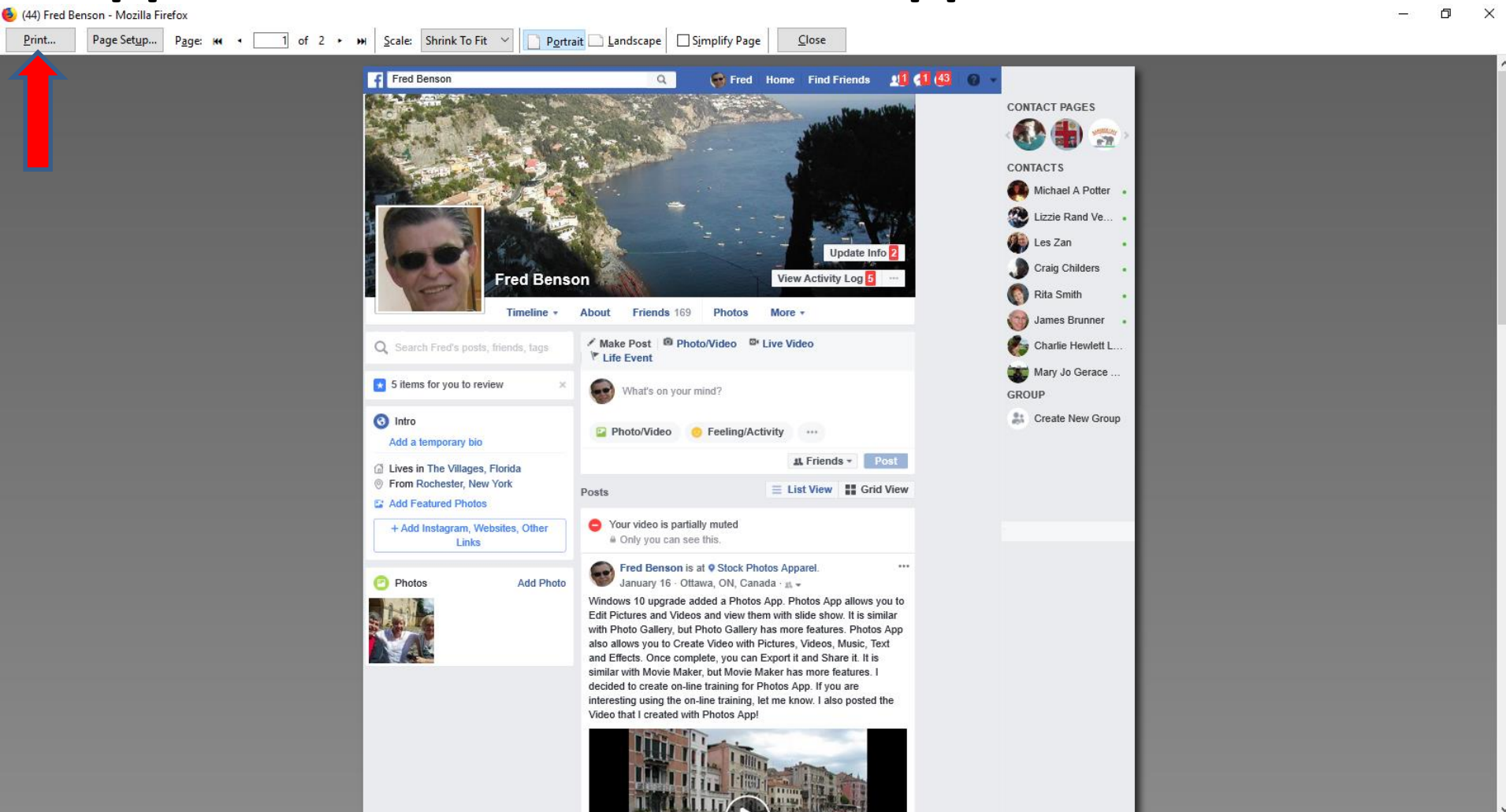
- Here is a sample of doing that. I recommend you click on the dropdown icon next to URL as I did and click on blank and next is a sample.



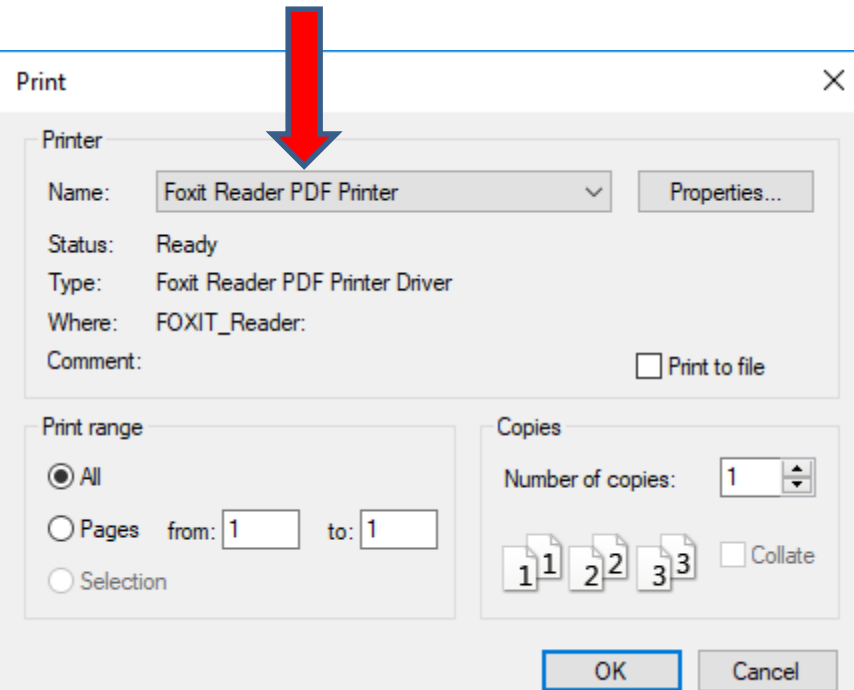
- Here is a sample and you see blank. Once complete, click on OK at the bottom and next is a what happens.



• Window closes and you see the Header, and the layout is better then the other Browsers in Part 1 and Part . Once complete, click on Print in the upper left and next is what happens.

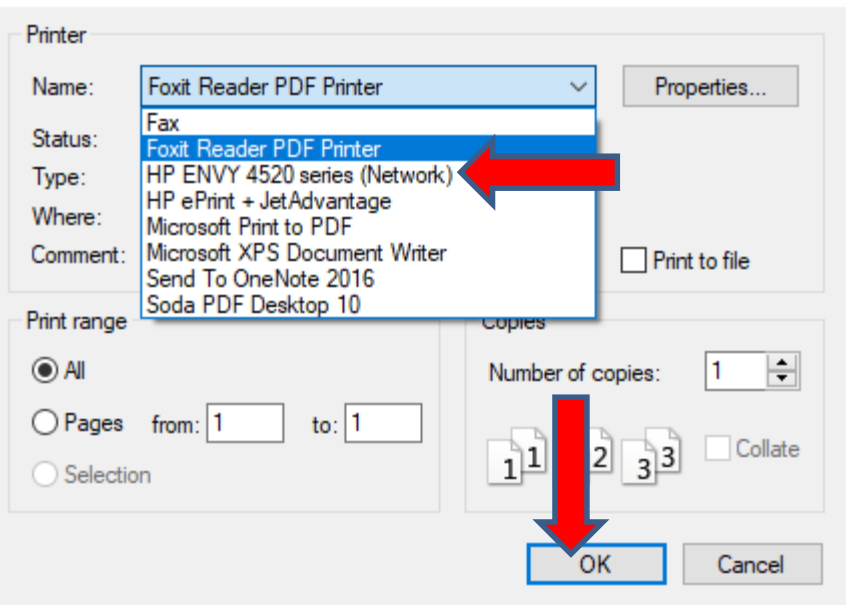


- **A new window opens and you see the Printer Name is the default one, like Foxit Reader. To change it, click on it, and next is what happens.**

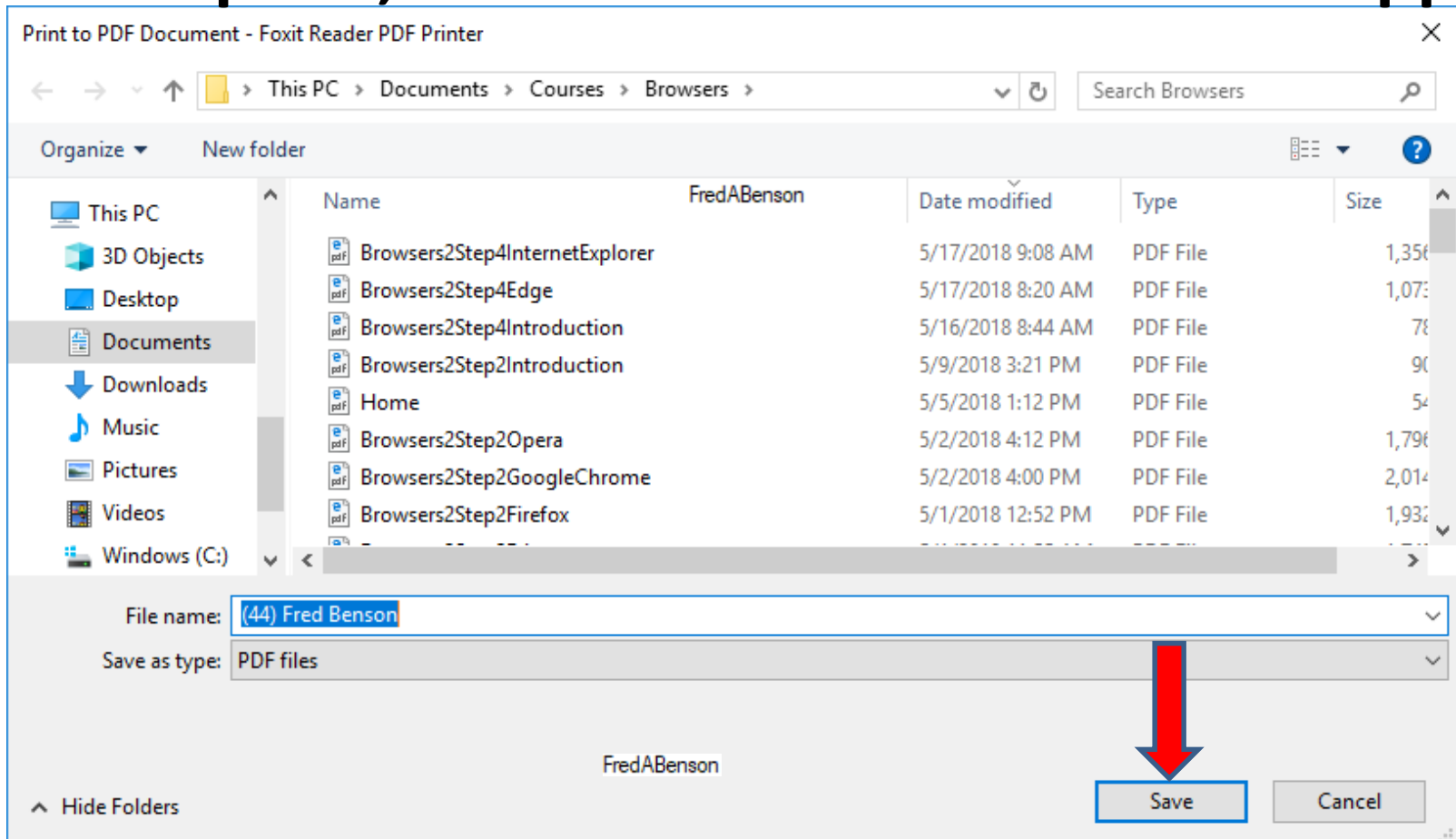


• You see a list. If you have a Printer, like I do, click on it and then click on OK at the bottom. Once you do that, the Window closes and it starts to print. If you don't have a Printer and you have a PDF Reader, like Foxit Reader, click on it and click on OK again and next is what happens with the PDF Printer. If you have Adobe Reader, I will show you it at the end.

Print ×



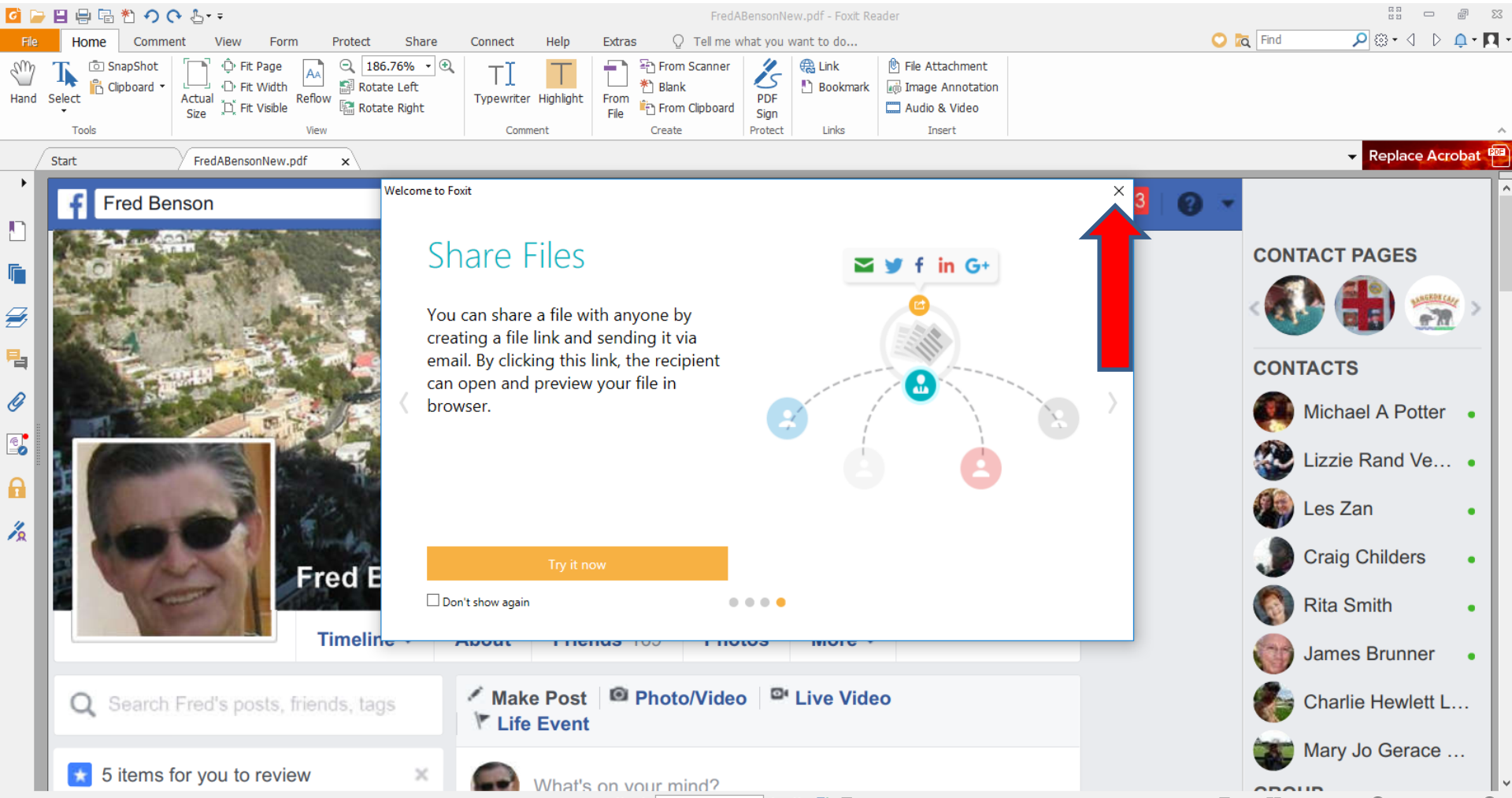
The window closes and a new window opens, like I showed you in Part 1 and 2. As I mentioned in Part 1, you find the folder you want to save it or add a new Folder. You can also change the File name. Once complete, click on Save. Next is what happens.



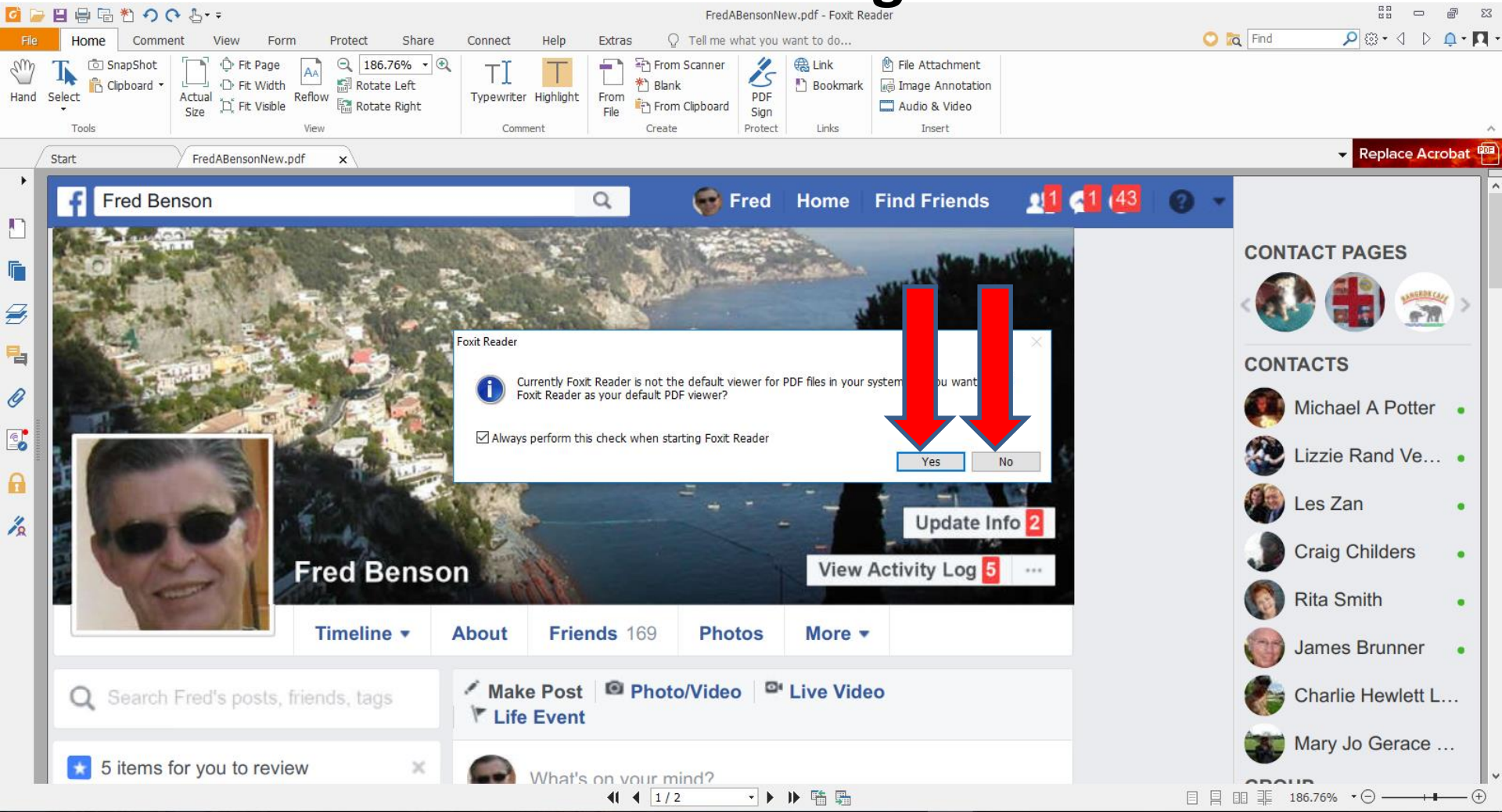
- **The window closes and it saves to the folder and you see the PDF reader shows on the Taskbar. You click on it to open it. Next is what happens again as I showed you in Part 1.**



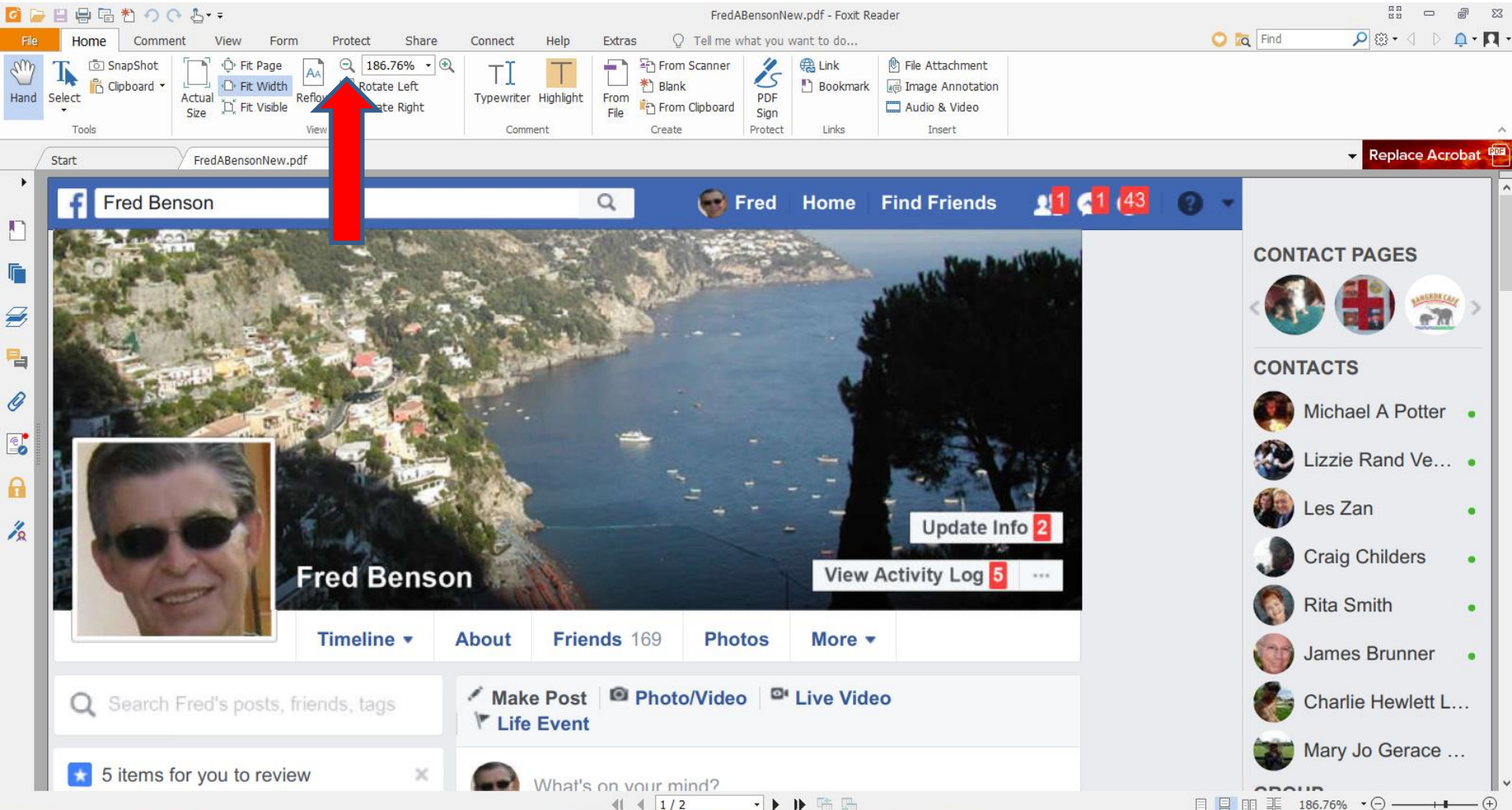
- **Foxit Reader opens with a large one. It also shows a new window to Share Files. You can click on the X in the upper right of the window to close it, which is next.**



- **Window closes and you see a new window that says that Currently Foxit Reader is not default viewer. If you want it default, click on Yes. If not click on No. Next is to change the size.**



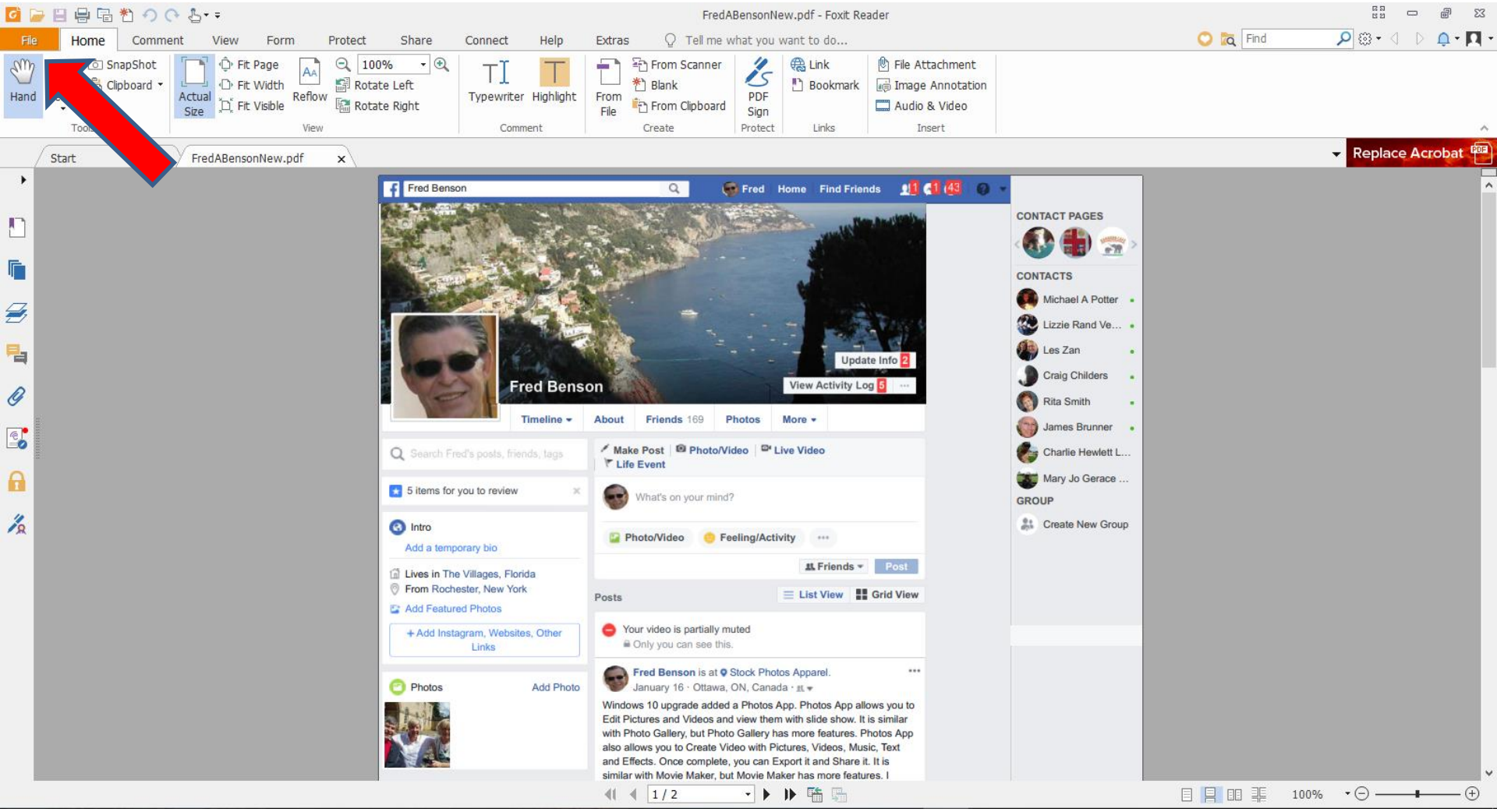
- I decided to click on No and the Window closes. To change the size, click on the – Icon in the upper left 3 times to change the size. Next I will zoom in so you can see the Icon.



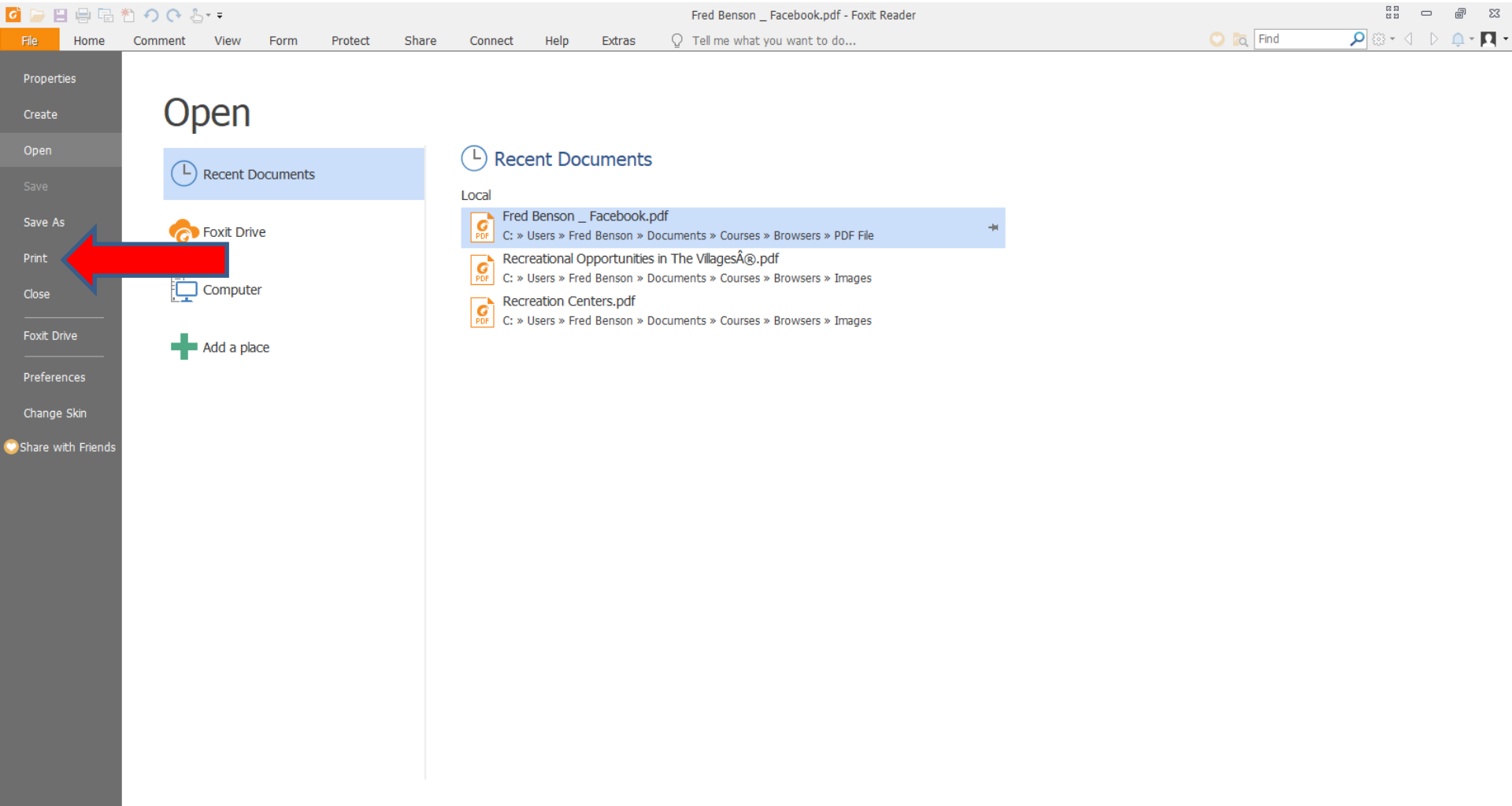
- You then can see the Icon. Next is a sample of clicking on it 3 times.

The image shows a screenshot of a PDF viewer window titled "FredABensonNew.pdf - Foxit Reader". The toolbar at the top includes various tools like "Hand", "Select", "Snapshot", "Clipboard", "Actual Size", and "Fit". A red arrow points to a magnifying glass icon in the "Fit" section of the toolbar. The main content area displays a Facebook profile for "Fred Benson". The profile picture is a man wearing sunglasses. The cover photo is a scenic view of a coastal town. The navigation bar includes "Fred", "Home", and "Find Friends". The right sidebar shows "CONTACT PAGES" and "CONTACTS" with a list of names like Michael A Potter, Lizzie Rand Ve..., Les Zan, Craig Childers, Rita Smith, James Brunner, Charlie Hewlett L..., and Mary Jo Gerace ... The bottom of the page shows a search bar for "Fred's posts, friends, tags" and a "5 items for you to review" notification.

- Here is a sample of clicking on it 3 times. If you want to print it on your printer, click on File in the upper left and next is what happens.



- Page changes to File and then click on Print on the left and next is what happens.



- A new window opens and you see Foxit Reader is the default. You click on the dropdown next to it, like I did and you see a list and click on your Printer. Next is a sample.

Name: Foxit Reader PDF Printer

Copies: 1

Print as PDF

Print Range: Current view Current page All pages Pages: 1-2 Reverse pages

Subset: All pages in range

Bleed Marks

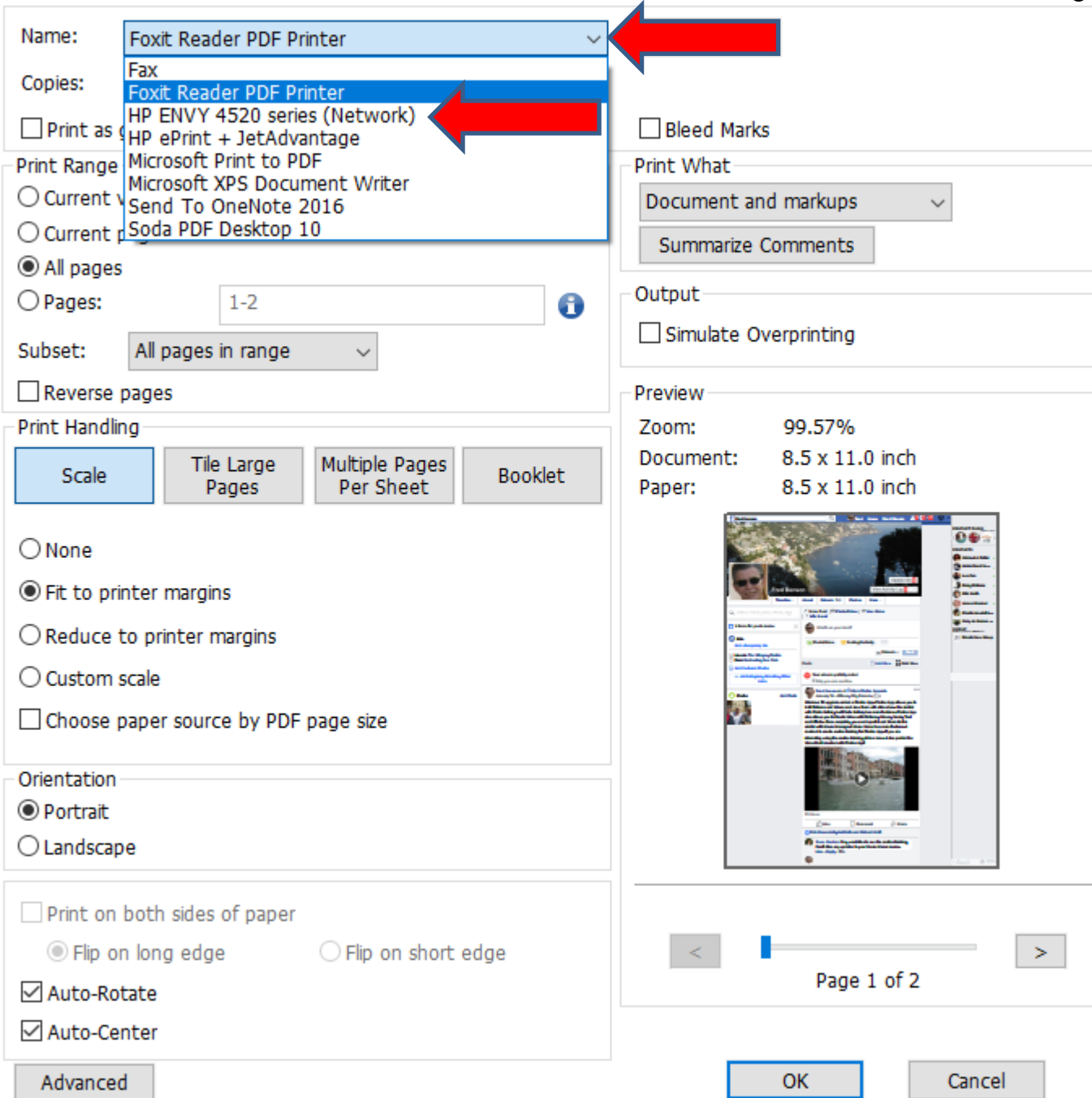
Print What: Document and markups

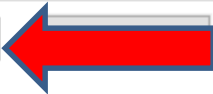
Simulate Overprinting

Preview: Zoom: 99.57% Document: 8.5 x 11.0 inch Paper: 8.5 x 11.0 inch

Page 1 of 2

Advanced OK Cancel

The image shows a print dialog box with several sections. The 'Name' section has a dropdown menu currently showing 'Foxit Reader PDF Printer'. A red arrow points to this dropdown. Below it, a list of printers is visible, including 'Fax', 'Foxit Reader PDF Printer', 'HP ENVY 4520 series (Network)', 'HP ePrint + JetAdvantage', 'Microsoft Print to PDF', 'Microsoft XPS Document Writer', 'Send To OneNote 2016', and 'Soda PDF Desktop 10'. Another red arrow points to this list. The 'Print Handling' section has buttons for 'Scale', 'Tile Large Pages', 'Multiple Pages Per Sheet', and 'Booklet'. The 'Orientation' section has radio buttons for 'Portrait' (selected) and 'Landscape'. The 'Print on both sides of paper' section has radio buttons for 'Flip on long edge' (selected) and 'Flip on short edge'. The 'Advanced' section has checkboxes for 'Auto-Rotate' and 'Auto-Center'. The 'Preview' section shows a zoom level of 99.57% and a document size of 8.5 x 11.0 inch. The 'Page 1 of 2' indicator is visible at the bottom of the preview area. The 'OK' button is highlighted with a blue border.

Name: HP ENVY 4520 series (Network) 

Copies: 1 Collate


Print as grayscale Print as image Bleed Marks

Print Range

Current view

Current page

All pages

Pages: 1-2 

Subset: All pages in range

Reverse pages

Print Handling

None

Fit to printer margins

Reduce to printer margins

Custom scale

Choose paper source by PDF page size

Orientation

Portrait

Landscape

Print on both sides of paper

Flip on long edge Flip on short edge

Auto-Rotate

Auto-Center

Print What

Document and markups

Summarize Comments

Output


Simulate Overprinting

Preview

Zoom: 96.82%

Document: 8.5 x 11.0 inch

Paper: 8.5 x 11.0 inch



Page 1 of 2

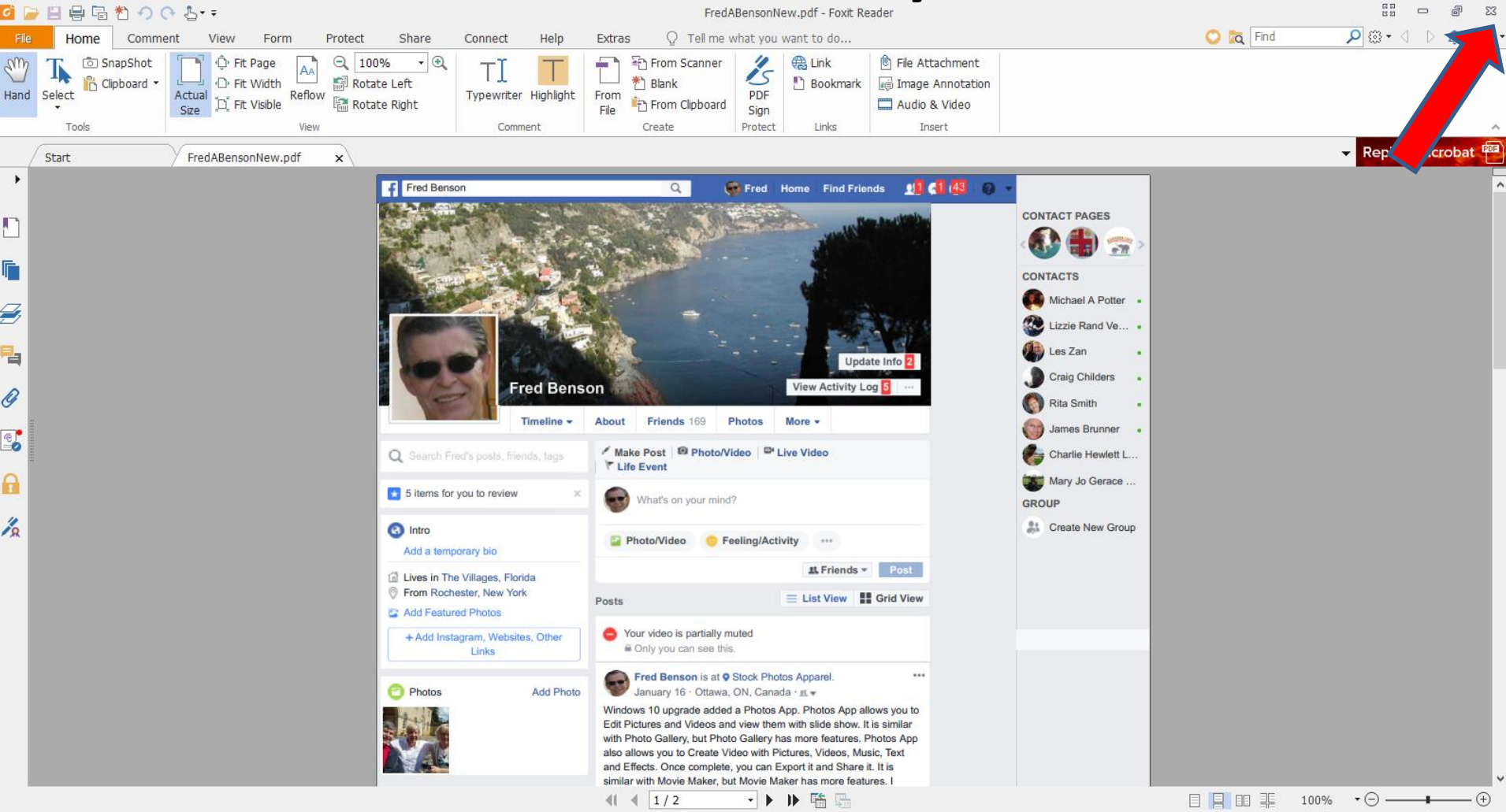
OK Cancel

Here is a sample of clicking on my Printer. To Print, you click on OK at the bottom. Next is what happens.

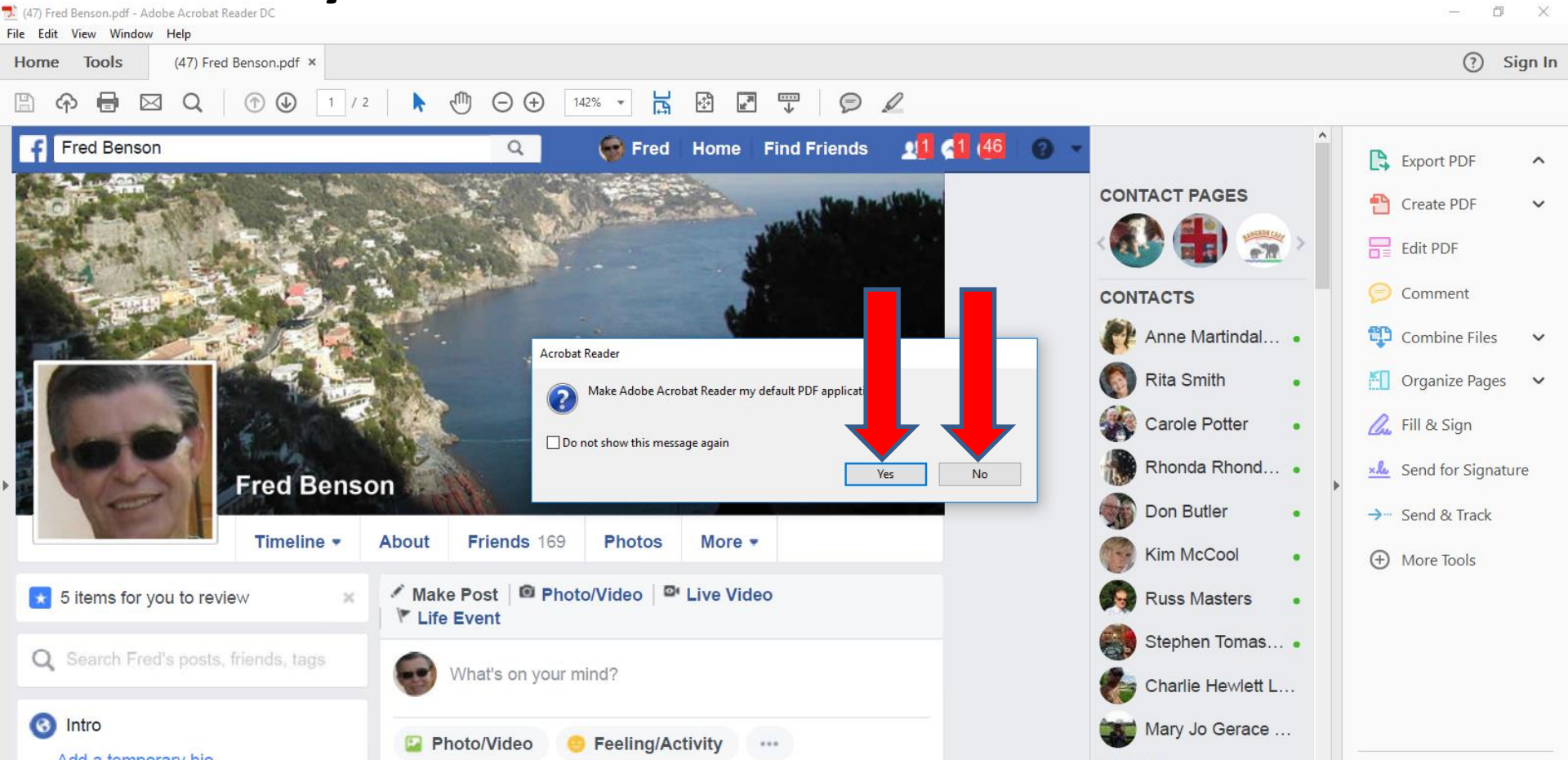
- **Window closes and it starts to Print. To close Foxit Reader, click on X in the upper right.**
- **This is the End of Step 4 – Part 3 Firefox.**



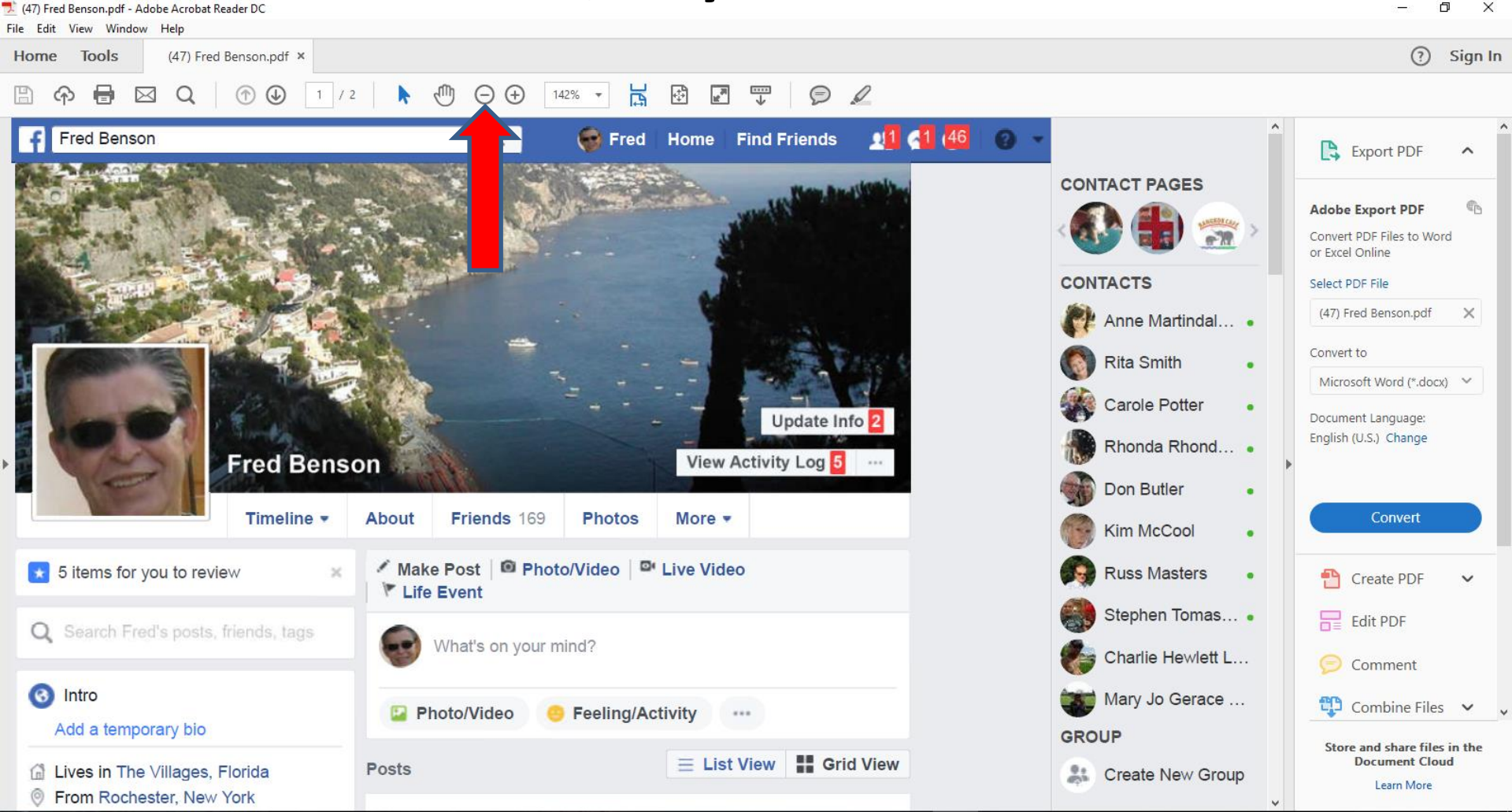
• **Window closes and it starts to Print. To close Foxit Reader, click on X in the upper right. Next is a sample a PDF file to Adobe Reader as I showed you in Part 1 and Part 2, but the layout is different.**



• Here is a sample when you print the PDF file to Adobe Reader. If it is not your default PDF Reader, a new window opens and asks if you want Adobe Reader default. You can click on Yes or No as I showed you in Foxit Reader. Next is No.



• I decided to click on No and the window closes. The page is large, but not as much as Foxit Reader. To change the size, you click on the Icon on Top. Next I will zoom in, so you can see it better.



• You can see it better and click on it two times and next is a sample.

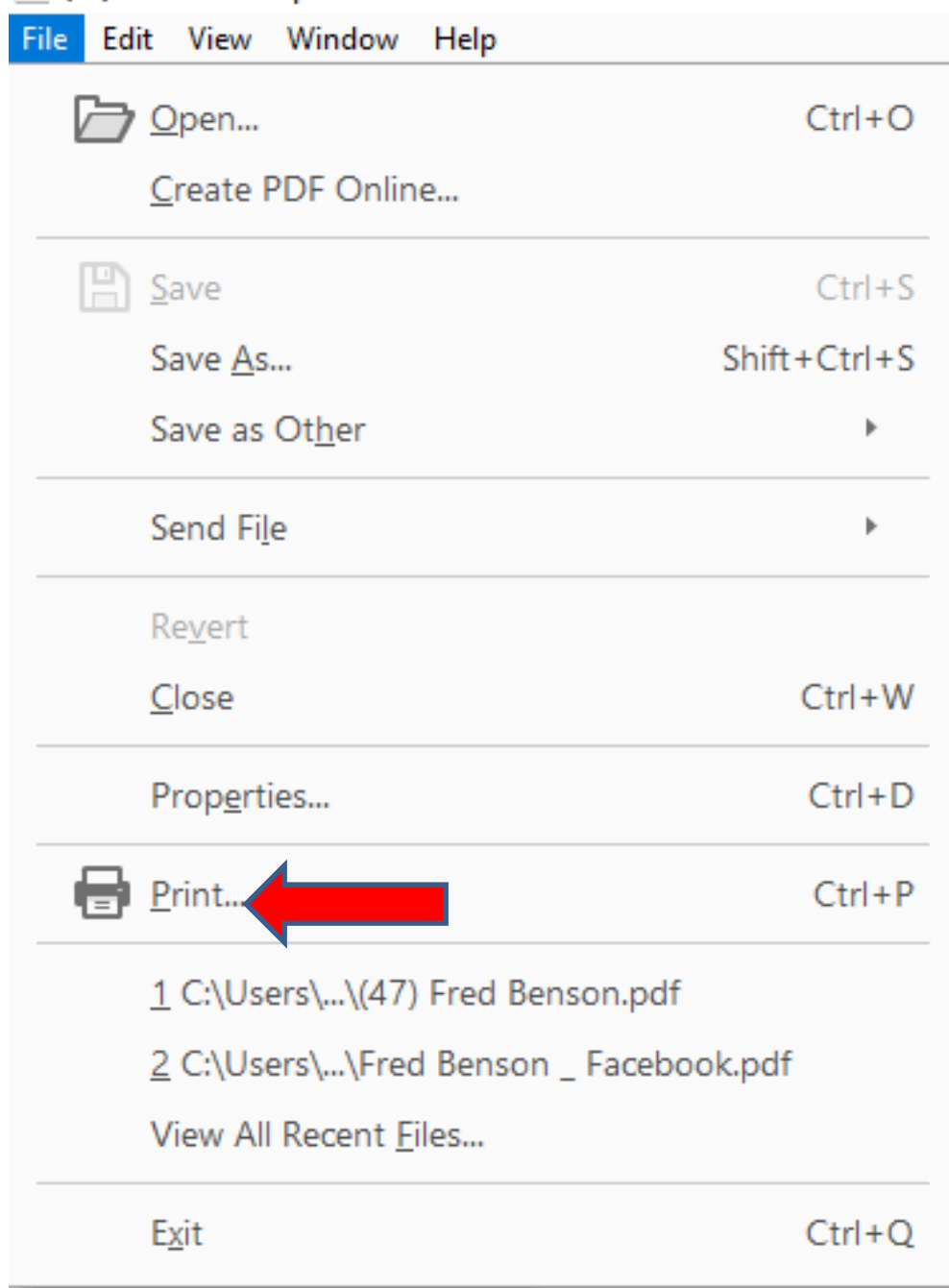
The image shows a screenshot of the Adobe Acrobat Reader DC interface. The main content area displays a Facebook profile for Fred Benson, featuring a cover photo of a coastal town and a profile picture of a man wearing sunglasses. The zoom controls at the top of the page are highlighted with a white box, showing a minus button, a plus button, and a zoom level of 142%. A red arrow points to the minus button. The right sidebar contains a 'CONTACT PAGES' section with three icons, a 'CONTACTS' list with names like Anne Martindal, Rita Smith, and Carole Potter, and a 'GROUP' section with a 'Create New Group' button. At the bottom right, there is an 'Export PDF' panel with options for converting the PDF to Word or Excel, a 'Convert' button, and other options like 'Create PDF', 'Edit PDF', 'Comment', and 'Combine Files'.

• Here is a sample of clicking on it two times. The layout is the same as Foxit Reader. If you want to Print, next is how to do that.

The image shows a screenshot of the Adobe Acrobat Reader DC interface. The main window displays a Facebook profile for Fred Benson, including a cover photo of a coastal town, a profile picture, and a post about Windows 10. The top of the window shows the Adobe Acrobat menu bar (File, Edit, View, Window, Help) and a toolbar with various navigation and editing tools. On the right side, a sidebar is open, showing the 'Export PDF' options. The sidebar includes a search bar, a list of contact pages, a list of contacts, and a 'Convert' button. Below the 'Convert' button, there are options for 'Create PDF', 'Edit PDF', 'Comment', and 'Combine Files'. At the bottom of the sidebar, there is a section for 'Store and share files in the Document Cloud' with a 'Learn More' link.

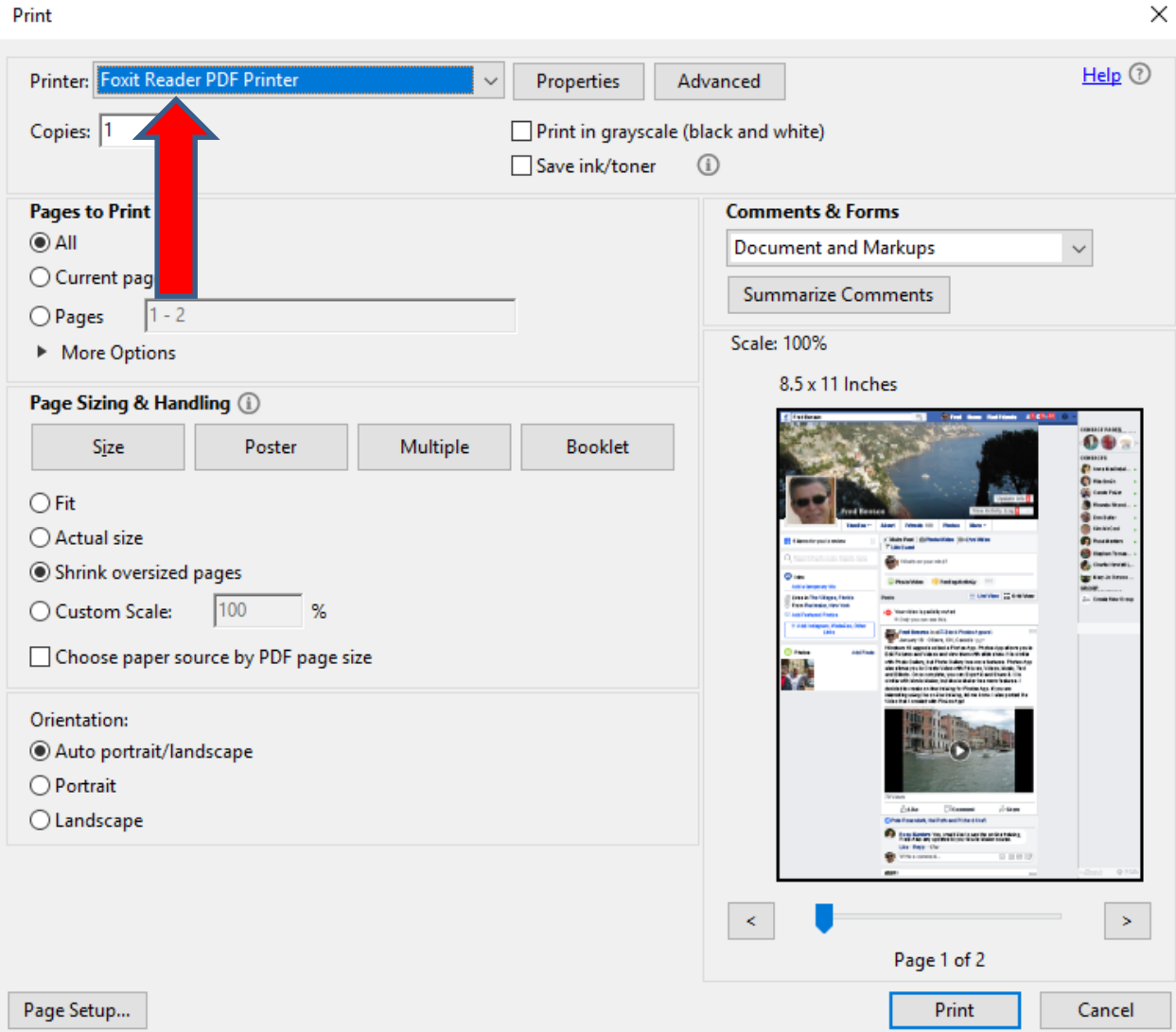
• To print it, click on File in the upper left and next is what happens when you click on File.

The image shows a screenshot of Adobe Acrobat Reader DC. The top window title is "(47) Fred Benson.pdf - Adobe Acrobat Reader DC". The menu bar includes File, Edit, View, Window, and Help. A red arrow points to the "File" menu. The toolbar contains various icons for file operations, including a printer icon. The main content area displays a Facebook profile for "Fred Benson" with a scenic background image and a profile picture. The right sidebar is open to the "Export PDF" panel, which includes options for "Export PDF", "Adobe Export PDF", "Convert PDF Files to Word or Excel Online", "Select PDF File" (showing "(47) Fred Benson.pdf"), "Convert to" (set to "Microsoft Word (*.docx)"), "Document Language" (set to "English (U.S.)"), and a "Convert" button. Other options in the sidebar include "Create PDF", "Edit PDF", "Comment", and "Combine Files".

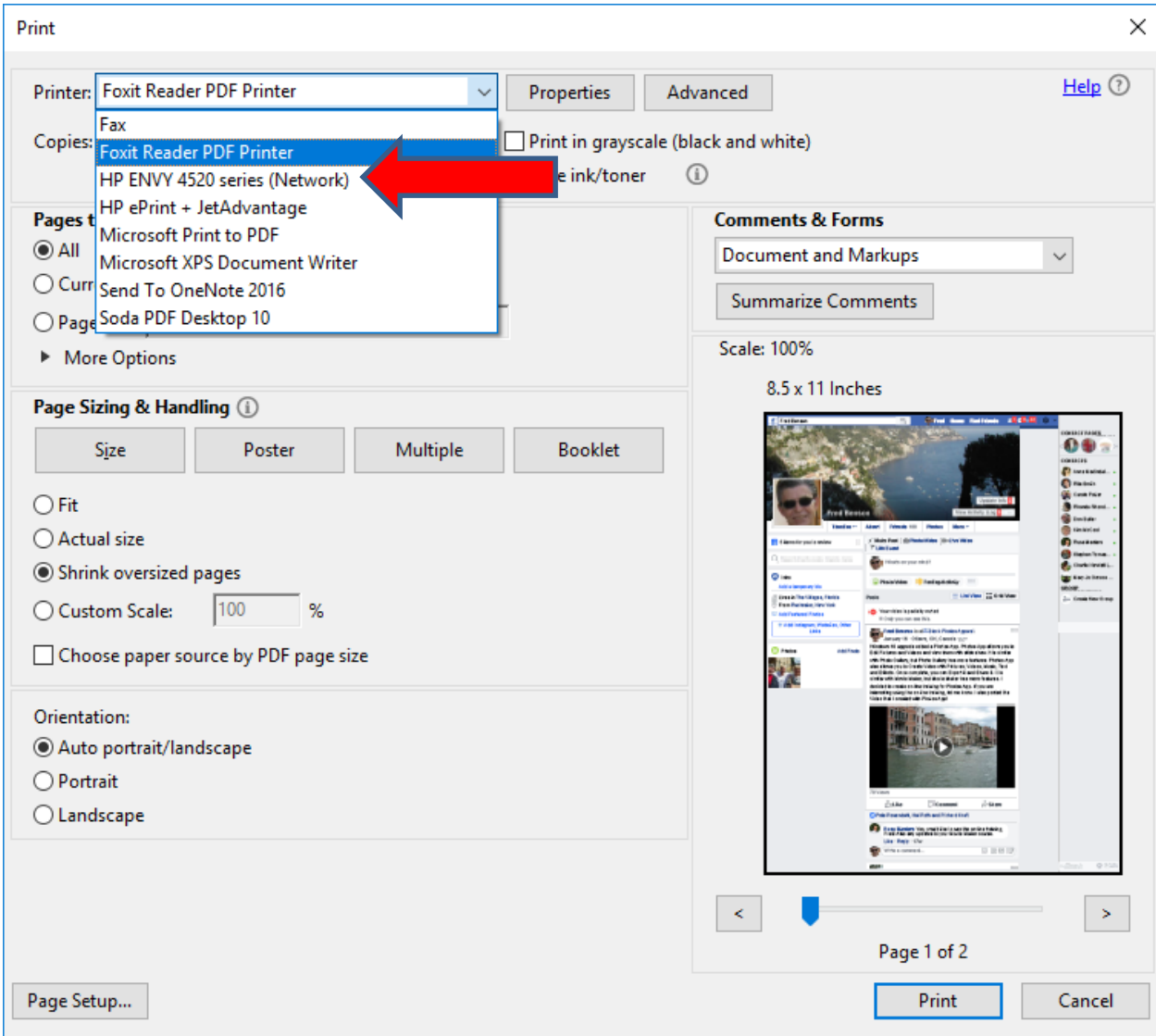


- **When you click on File, you see a list and then click on Print and next is what happens.**

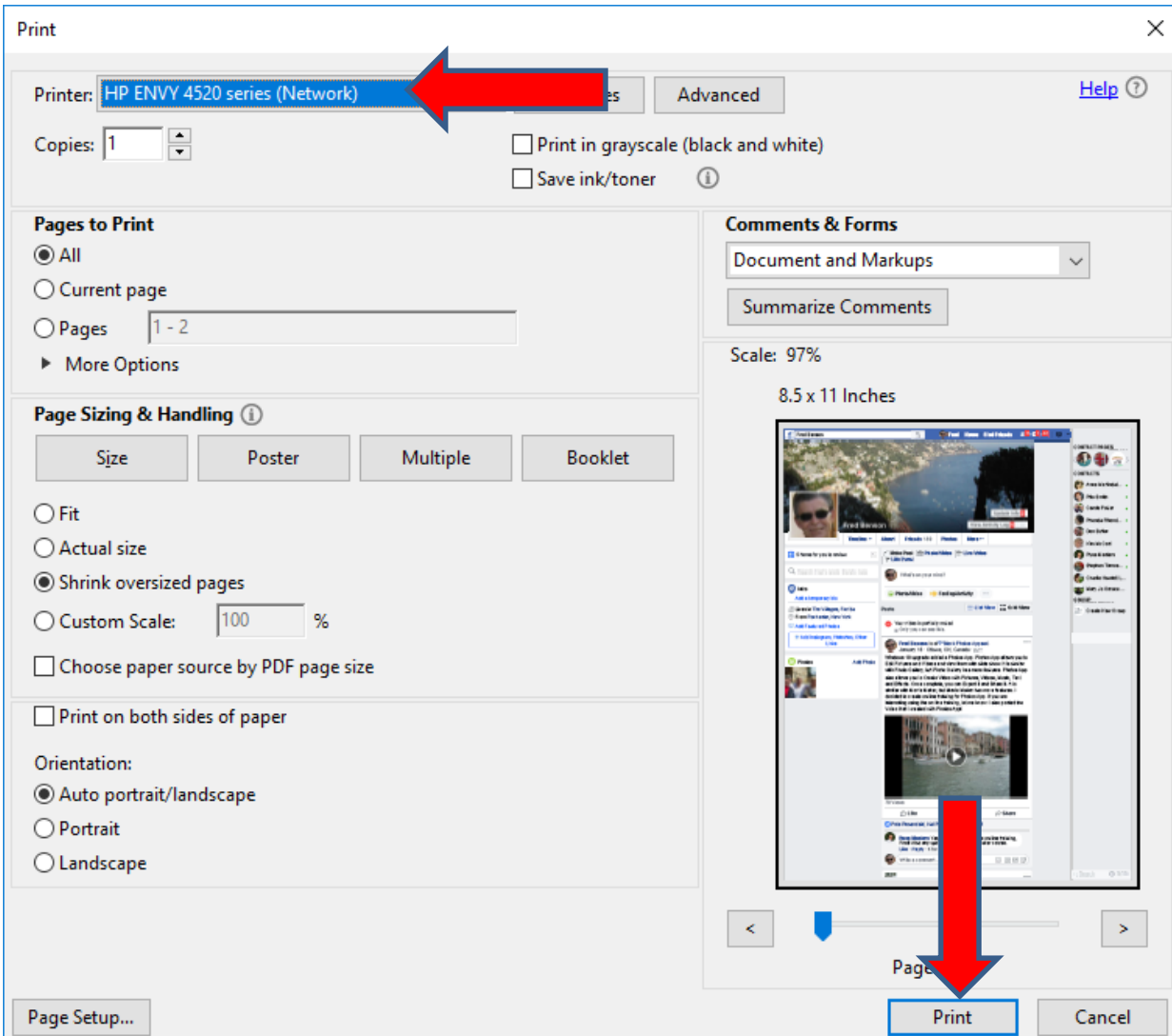
- File closes and a new window opens similar to Foxit Reader and you see Foxit Reader is default. Click on it to change it, which is next.



- You see a list and click on your Printer, like I have and next is a sample.



- Here is a sample of my Printer. Once complete, click on Print in the bottom right and next is what happens.



- Window closes and it starts to Print. To close Adobe Reader, click on X in the upper right.
- This is the End of Step 4 – Part 3 Mozilla Firefox.

