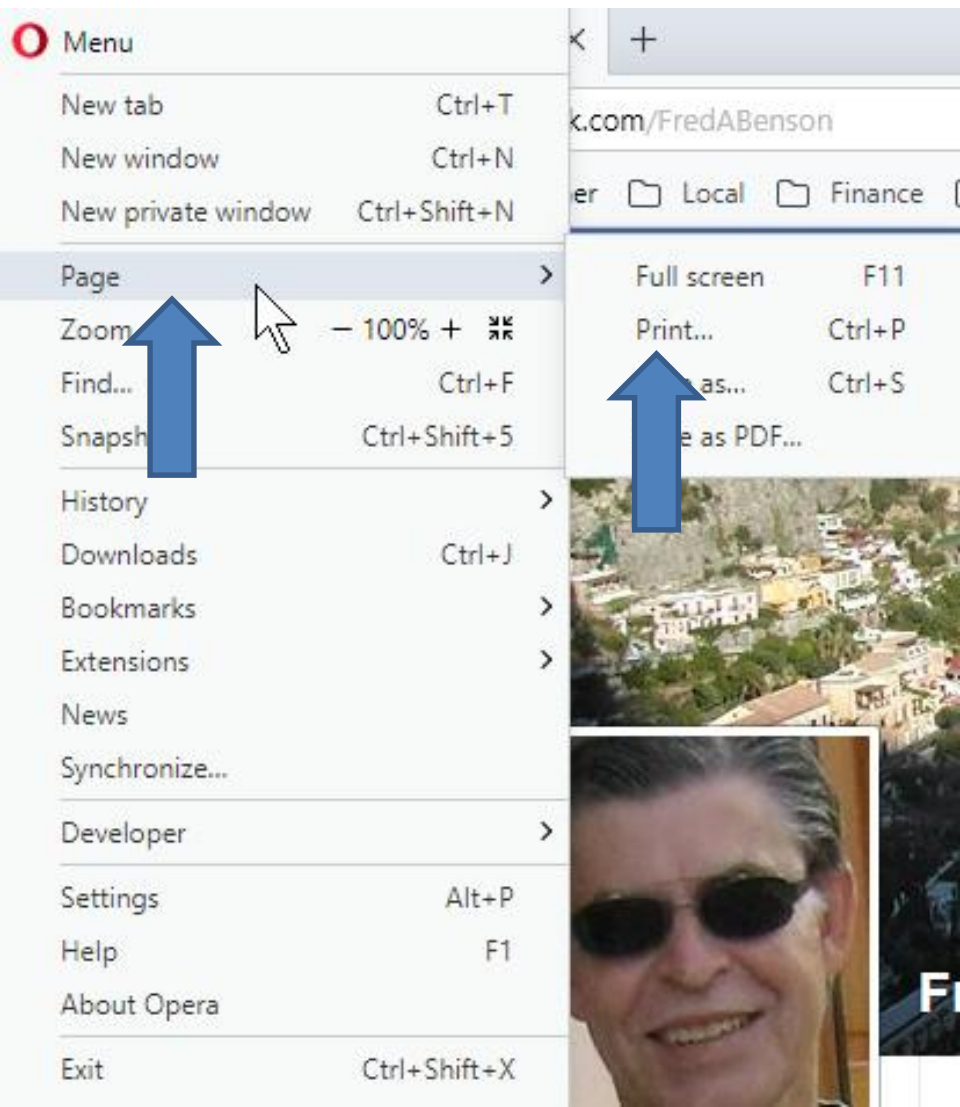


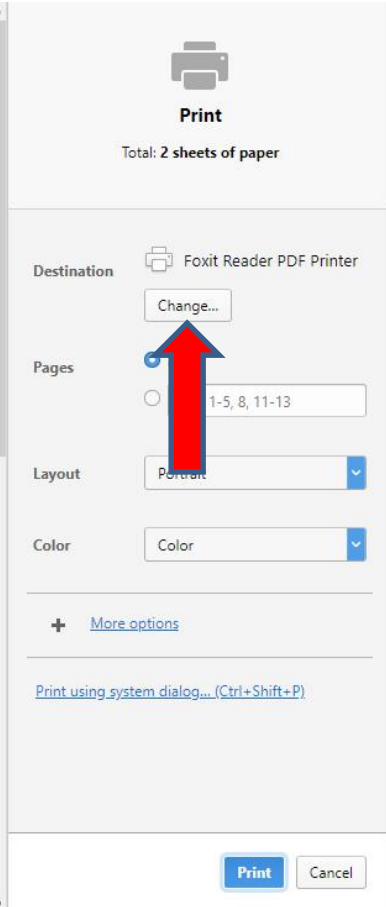
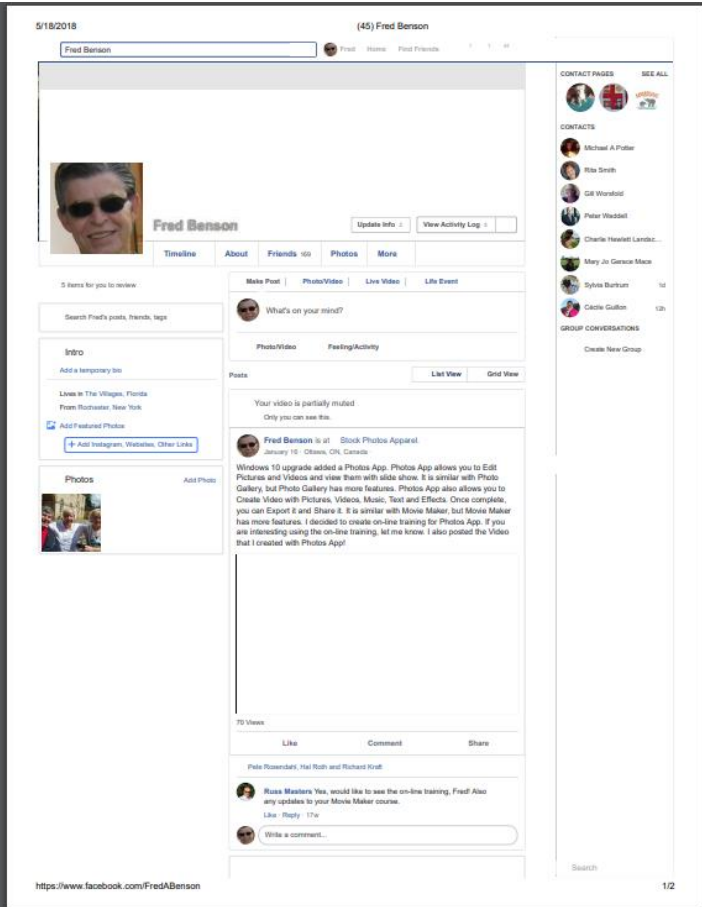
Step 4 - How to print a page on Opera.

- As I mentioned in my website page, if you don't have a printer, you can print it to a PDF file.**
- If you don't have a PDF reader, go to ninite.com and download Foxit Reader.**
- I will first show how to print, if you have a printer.**
- After that, I will show how to print to a PDF file.**
- First open Opera and go to a page you want to print.**

You click on Menu in the upper left as I have showed before in other Steps and then hover over Page and click on Print. Next is what happens.



• Window closes and a new window opens, similar to Google Chrome. The Default Print is always different. The default now is Foxit Reader. To change it, you click on Change under it as I showed you in Part 4. Next is what happens.



- **A new window opens with a list, depending on your Computer. If you have a Printer, like I have, click on it and next is what happens.**

Select a destination ×

🔍 Search destinations

Recent destinations

🖨️ Foxit Reader PDF Printer

Print destinations [Manage...](#)

📄 Save as PDF

🖨️ Foxit Reader PDF Printer

🖨️ Send To OneNote 2016

🖨️ Soda PDF Desktop 10

🖨️ Microsoft XPS Document Writer

🖨️ Microsoft Print to PDF

🖨️ HP ePrint + JetAdvantage

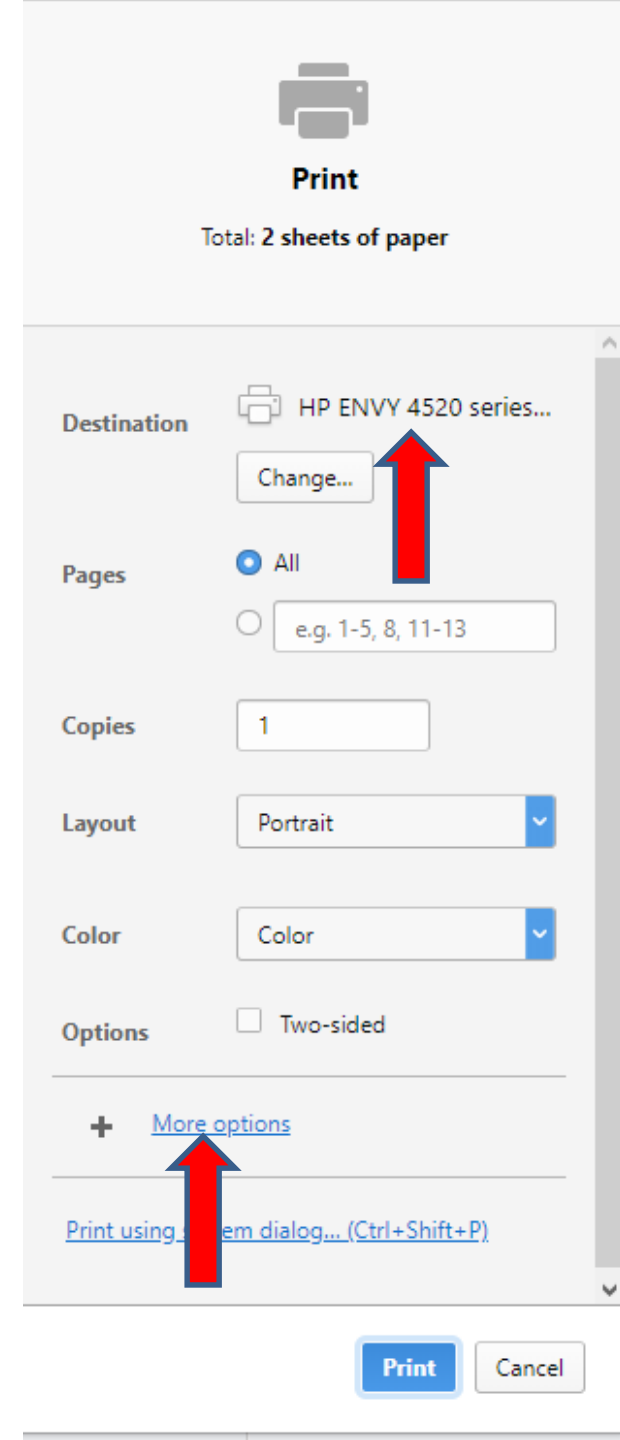
🖨️ HP ENVY 4520 series (Network)

🖨️ Fax

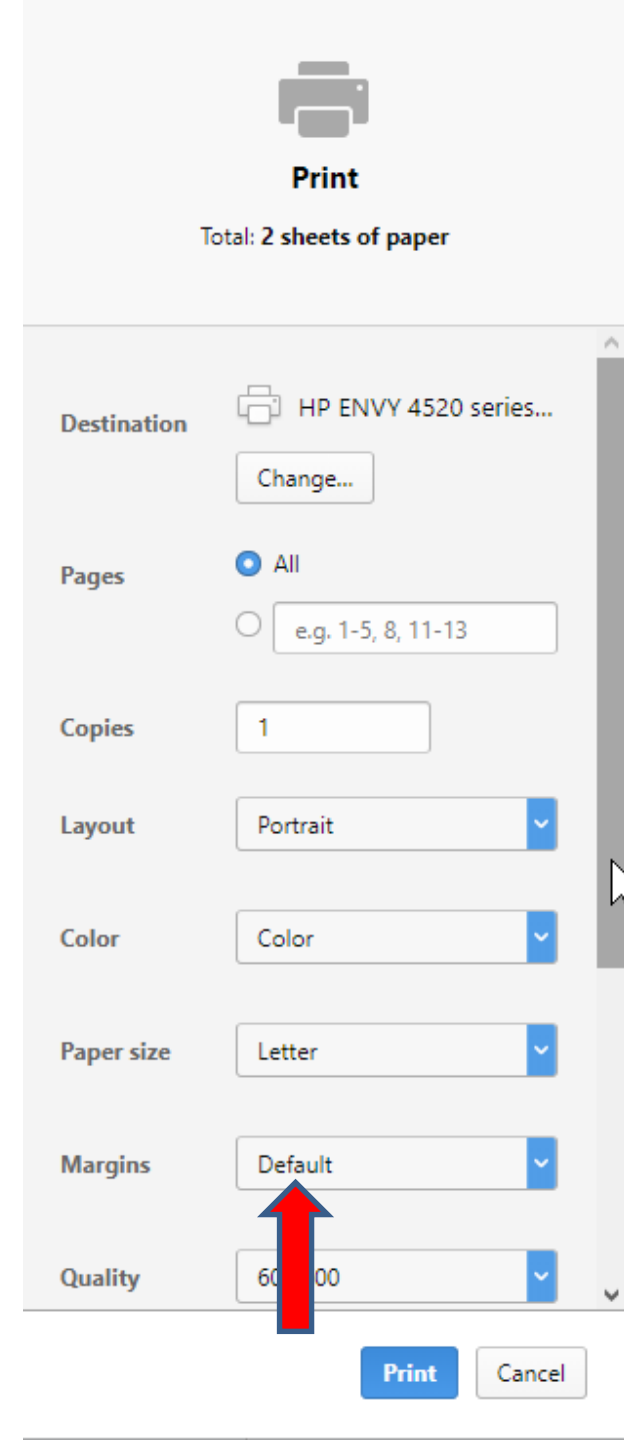
Cancel



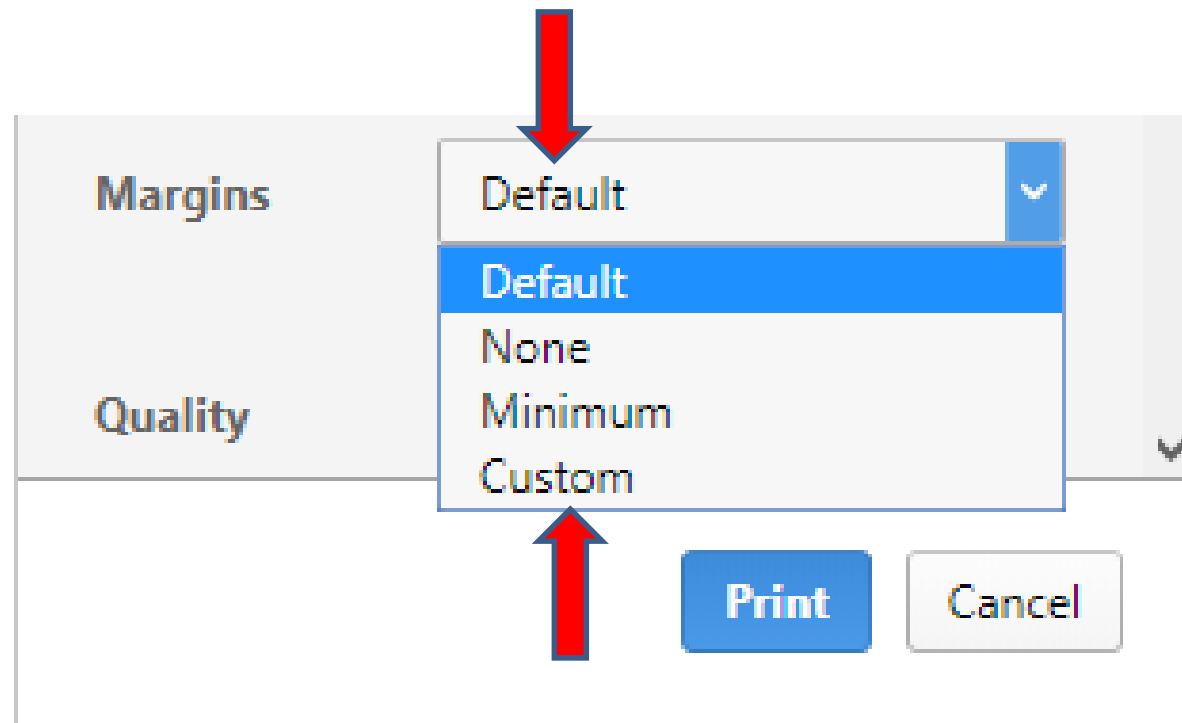
- Window closes and you see the default is changed on the right and I zoomed in so you see the right.
- I recommend you click on More settings, as I mentioned in Part 4, and next is what happens.



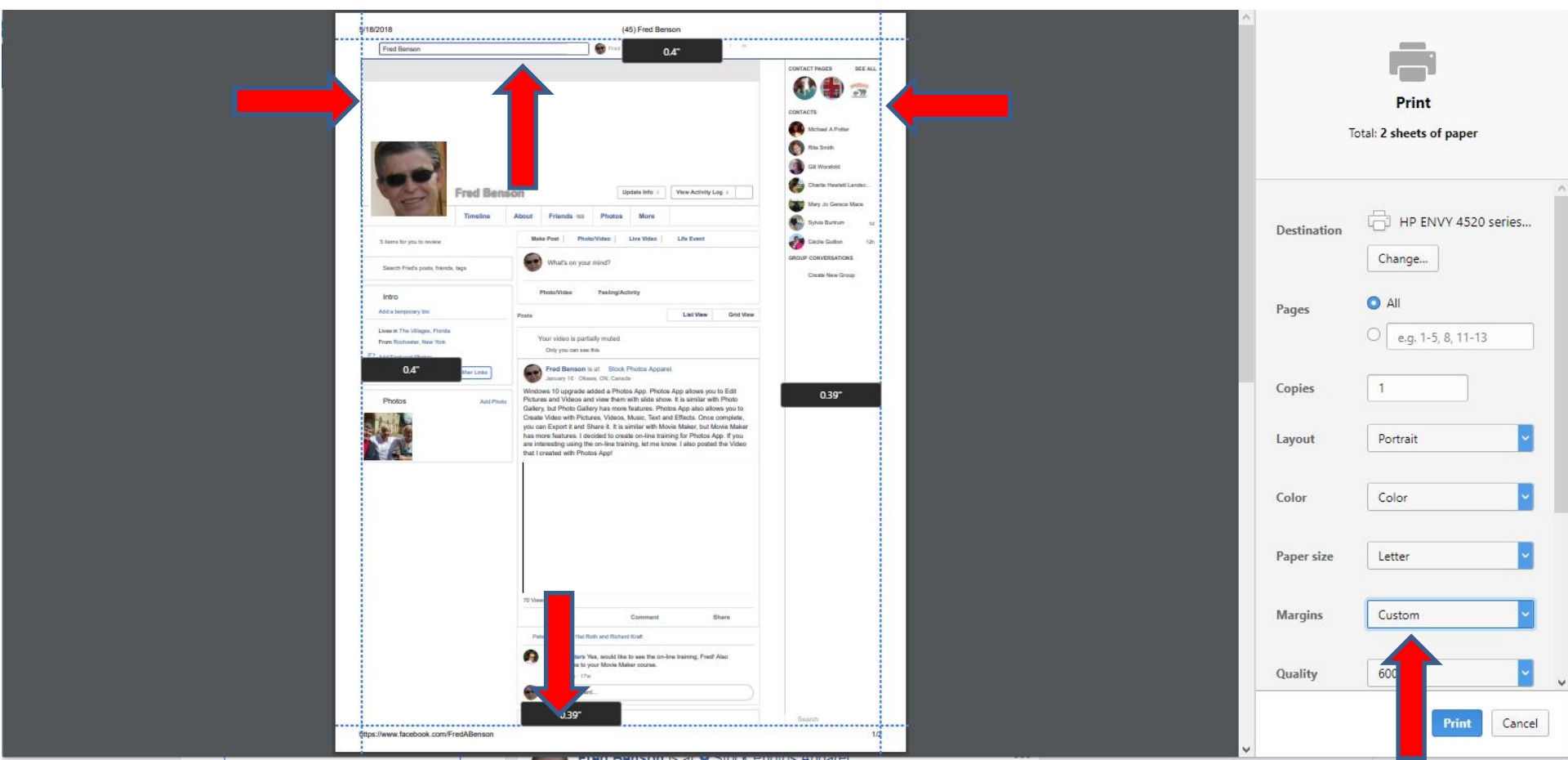
- You then see a list and I recommend you click on Default right of Margins as I mentioned in Part 4 and next is what happens.



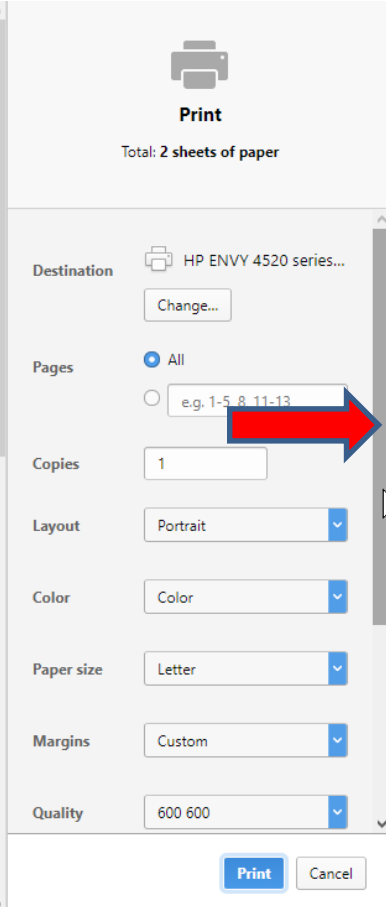
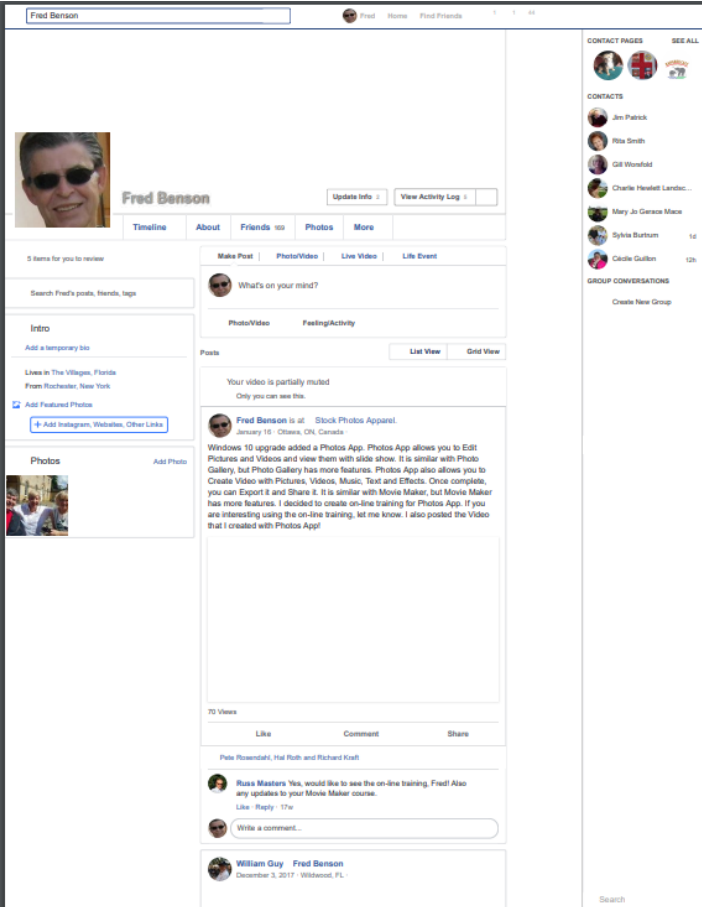
- When you click on Default right of Margins, you see a list that is the same as Google Chrome in Part 4 and you click on Custom and next is what happens.



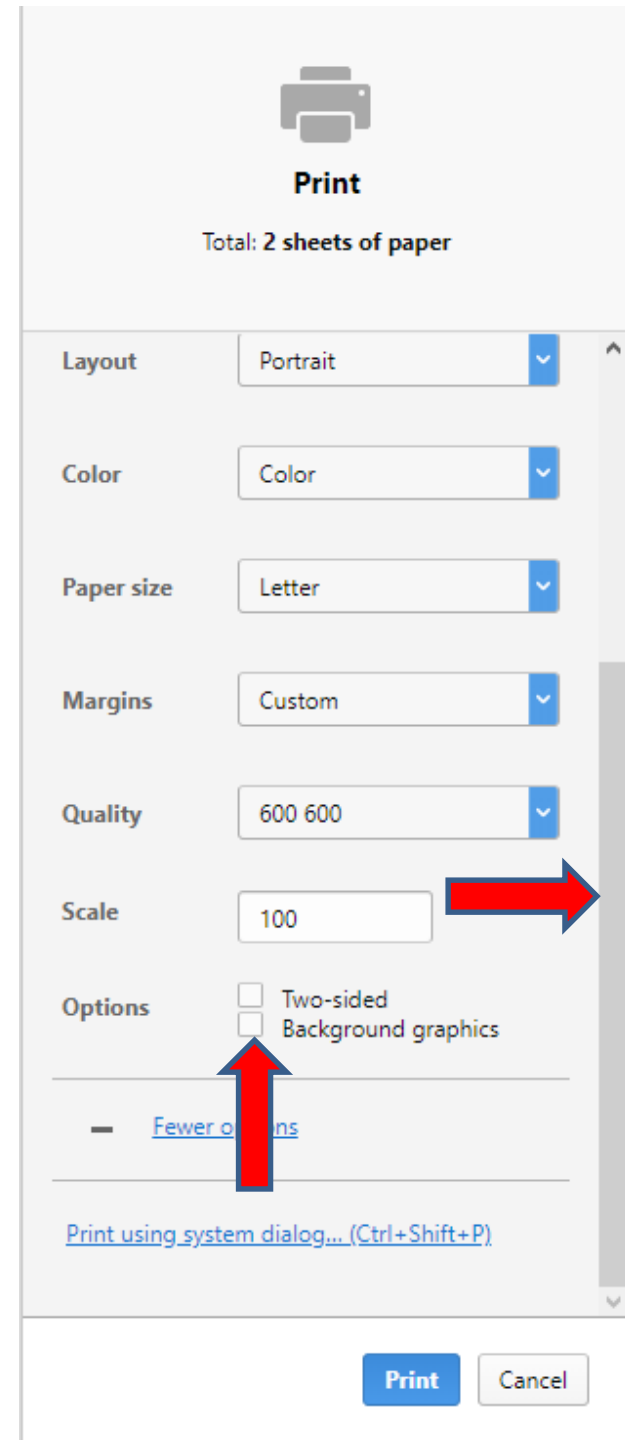
• You then see Custom and you see lines highlighted on the page. You follow the same process as I showed you in Part 4 to drag the lines to change the size. Next is a sample of dragging all of them.



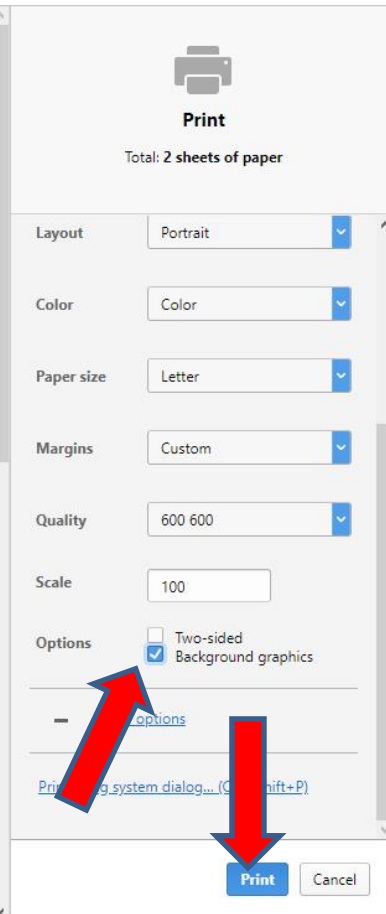
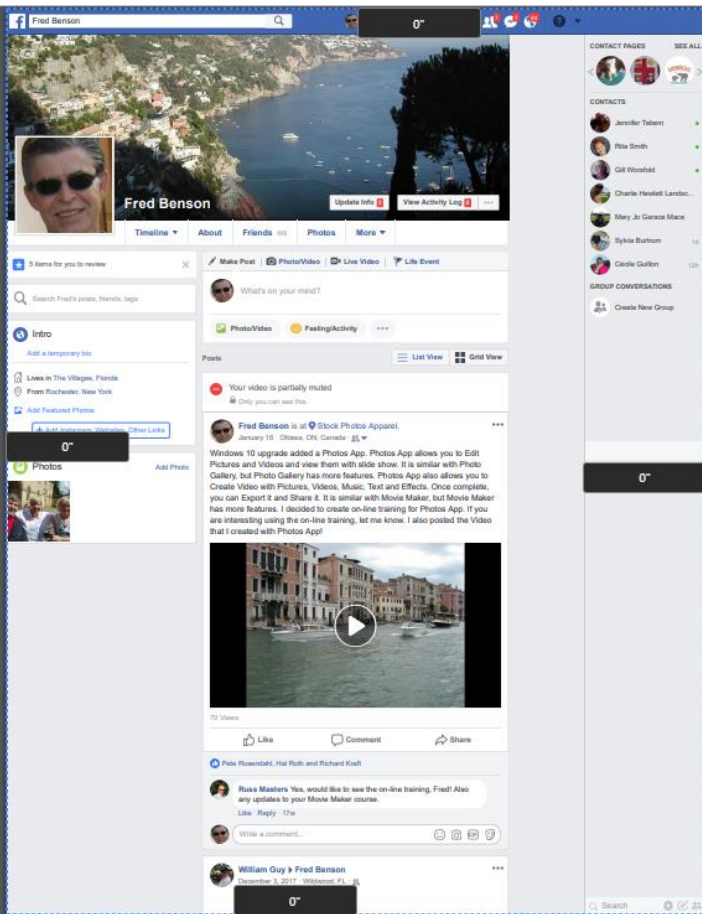
• Here is a sample of dragging all of them. You then have to hover over the line on the right as I did and left click and hold it down and drag it to the bottom. Next is a sample.



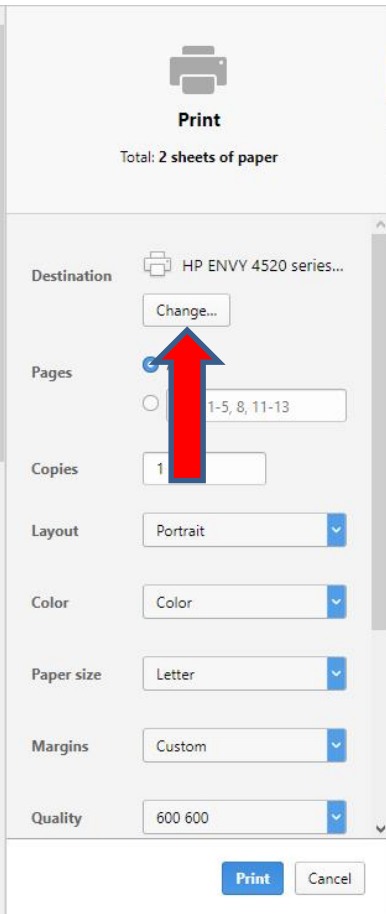
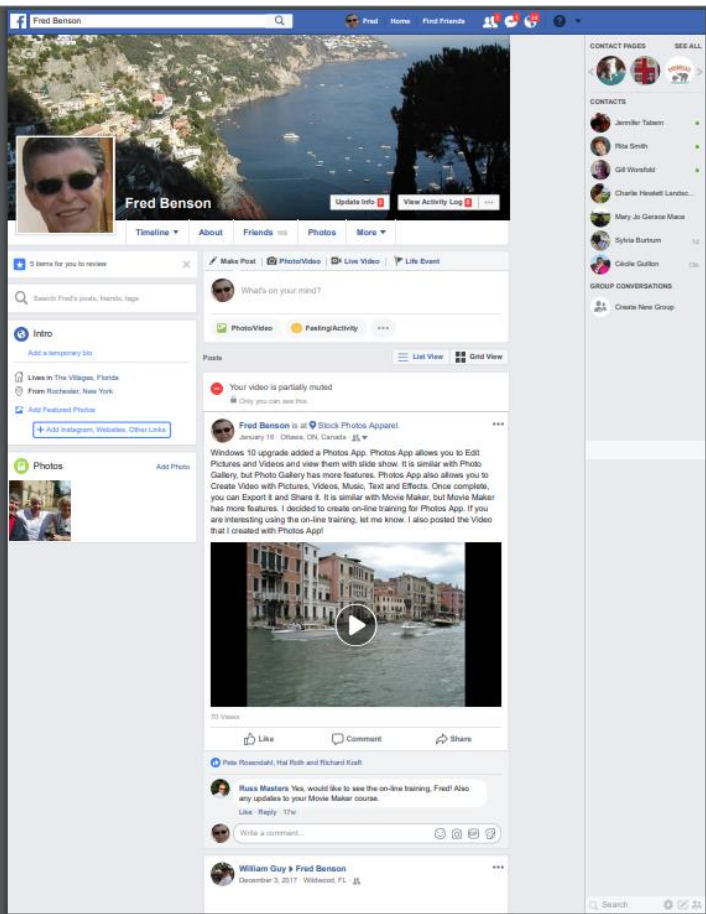
- Here is a sample of dragging it down. I zoomed in again, so you can see it. I recommend you click on the box left of Background graphics at the bottom and next is what happens.



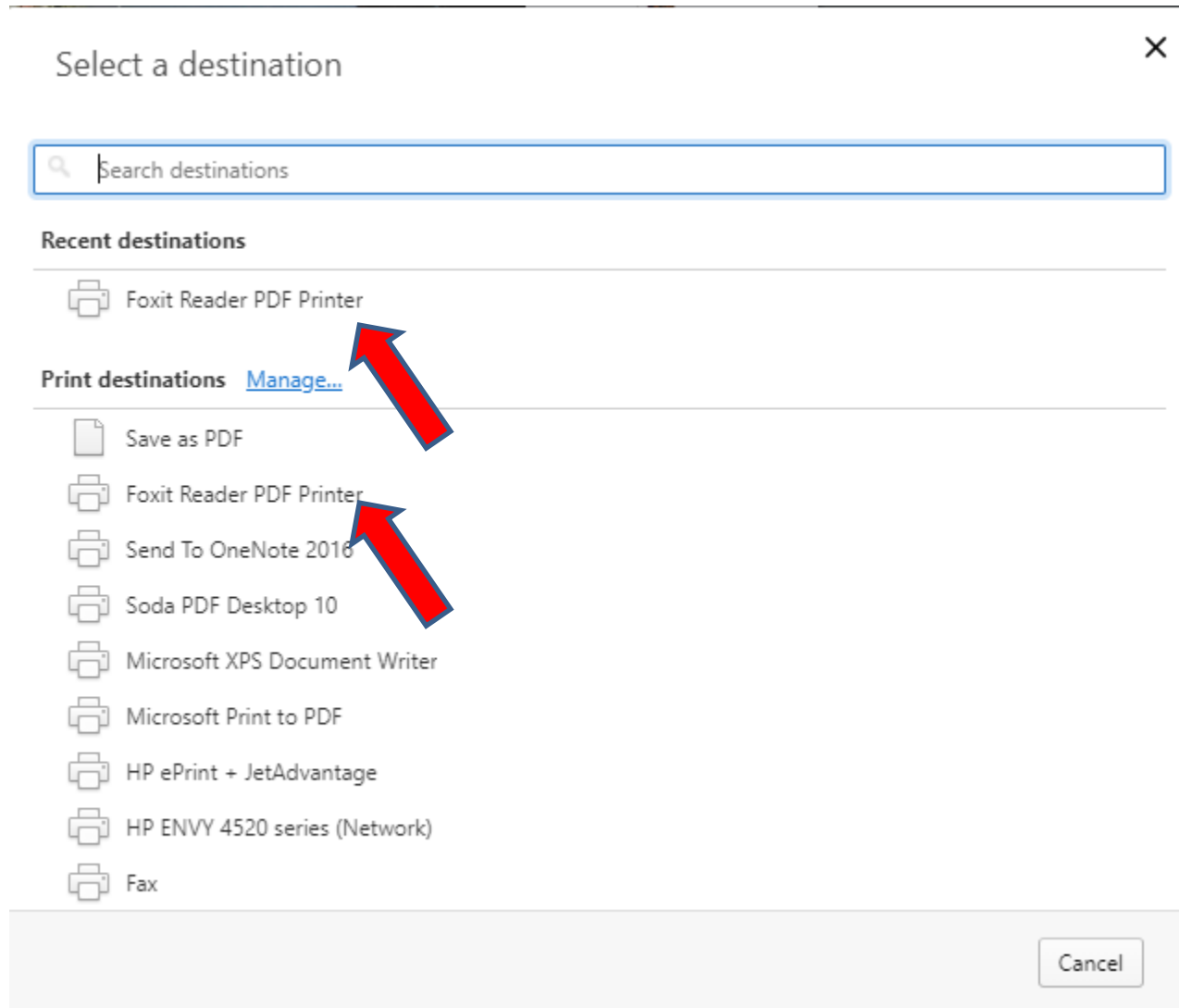
• When you click on the box, you see the page has all of the Background. The layout is the same as Google Chrome. Once complete, you click on Print at the bottom and it Starts Printing on my Printer and window closes. Next is Print to PDF file.



- If you don't have a printer or you have it and want to save it as a PDF file, you follow the same process to open this window again and then click on Change again and next is what happens again.



New window opens again and click on your PDF Reader, like Foxit Reader under Recent destinations or under Print destinations, which is next.

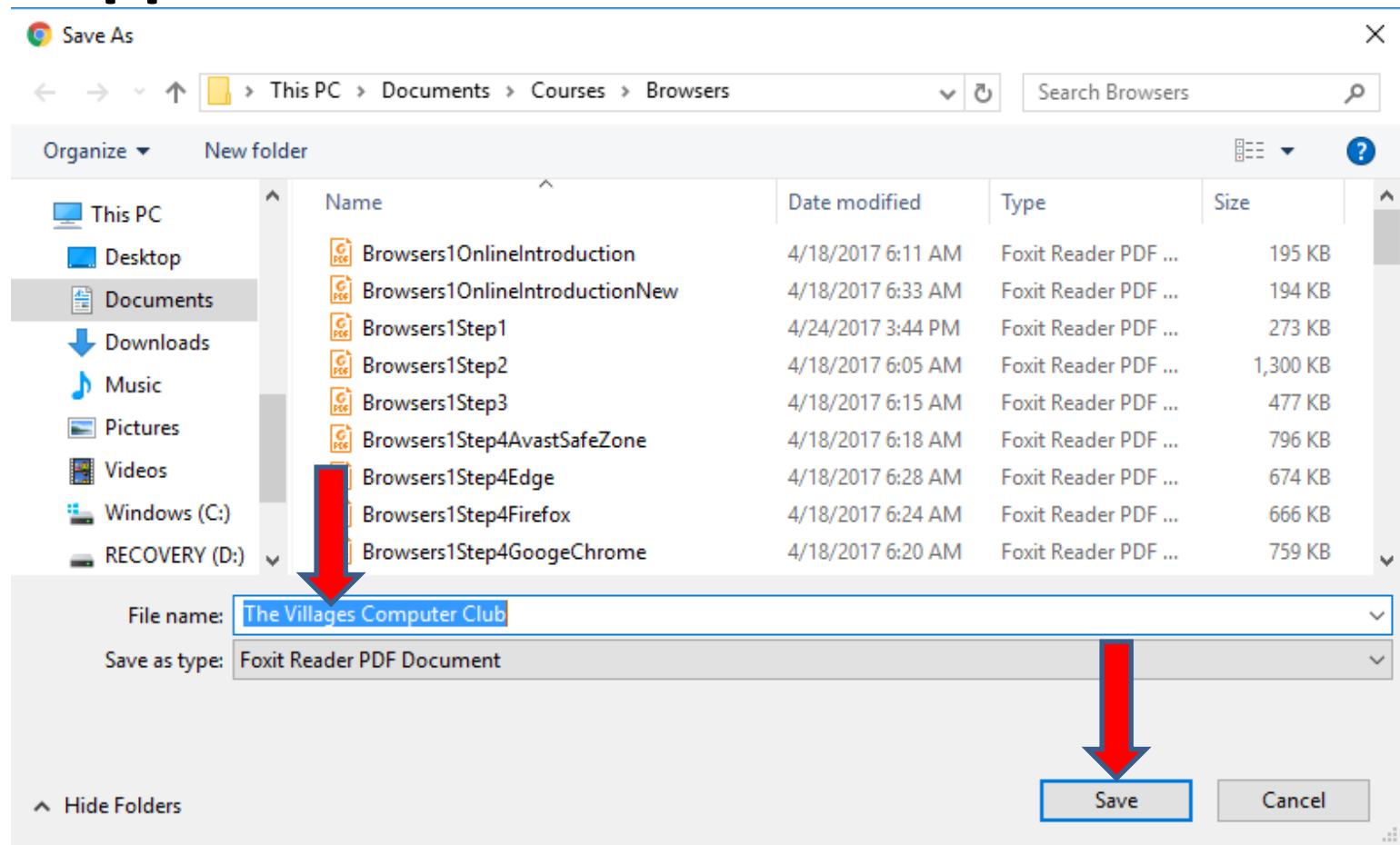


- **Window closes again and you see Foxit Reader. Then click on Print again at the bottom and next is what happens.**

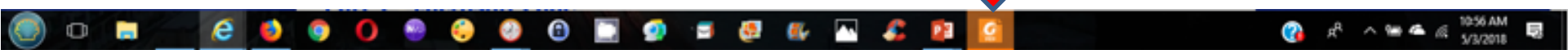
The image shows a print dialog box with the following elements:

- Print** icon and text at the top.
- Total: 2 sheets of paper** text below the icon.
- Destination:** Foxit Reader PDF Pri... with a **Change...** button. A red arrow points to this button.
- Pages:** Radio buttons for **All** (selected) and **e.g. 1-5, 8, 11-13**.
- Layout:** Portrait (dropdown menu).
- Color:** Color (dropdown menu).
- Paper size:** Letter (dropdown menu).
- Margins:** Default (dropdown menu).
- Quality:** 600 600 (dropdown menu).
- Scale:** 100 (input field).
- Print** and **Cancel** buttons at the bottom. A red arrow points to the **Print** button.

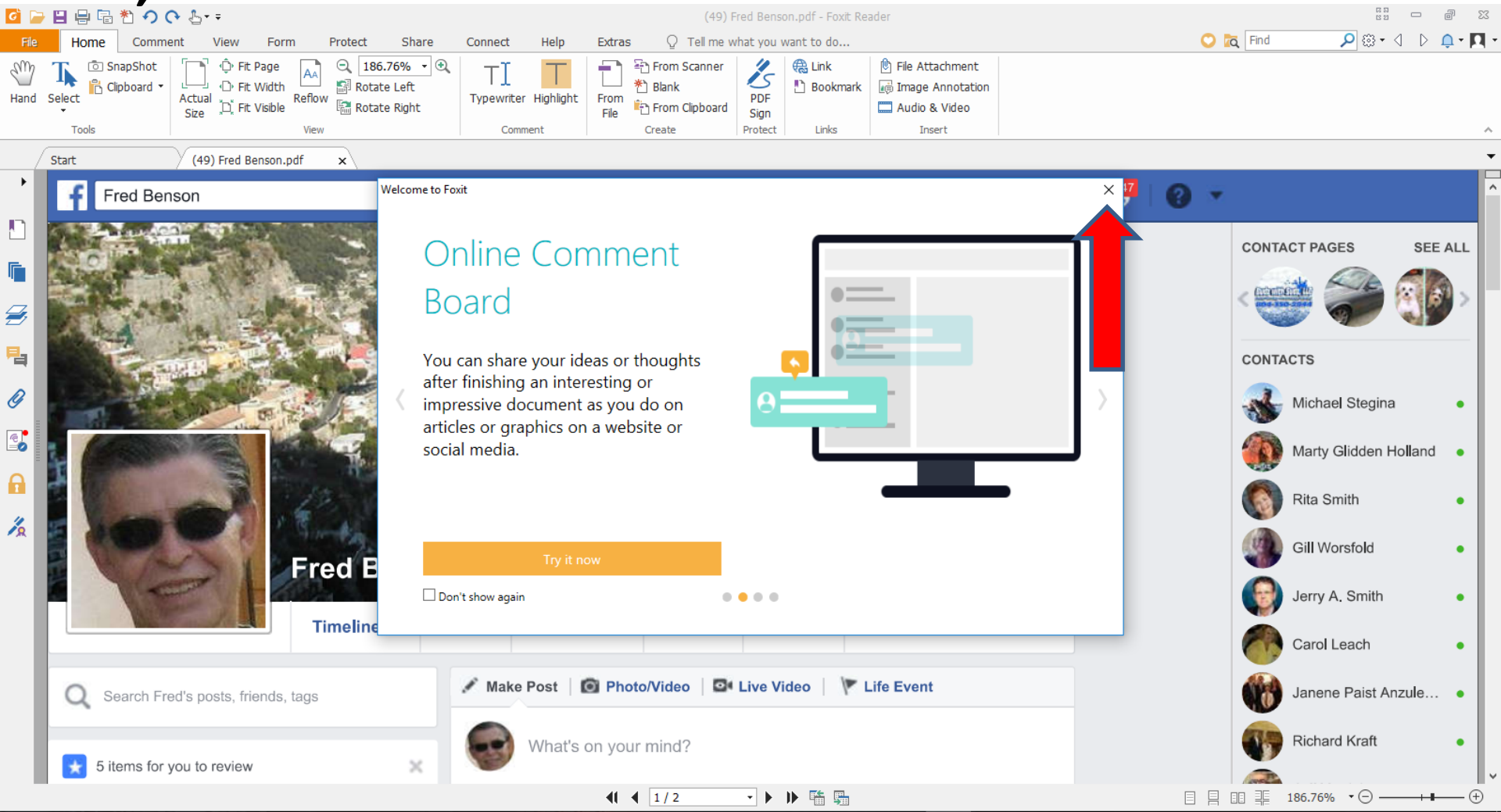
A new window opens like File explorer as I showed you in other Parts. You follow the same process to find Folder or New Folder. You also can change the File name. Once complete, click on Save and next is what happens.



- **Window closes and the other window closes and you Foxit Reader is highlighted on your Taskbar, as I showed you in Part 3 and Part 4. When you click on it, Firefox Reader opens. Next I will show you the same as I showed in Part 4.**



- **Foxit Reader opens with a large one. It also shows a new window to Share Files. You can click on the X in the upper right of the window to close it, which is next.**



- **Window closes and you see a new window that says that Currently Foxit Reader is not default viewer. If you want it default, click on Yes. If not click on No. Next is to change the size.**

The screenshot shows a Windows desktop environment. At the top, the Foxit Reader application window is open, displaying a PDF document titled '(49) Fred Benson.pdf'. The application's menu bar includes File, Home, Comment, View, Form, Protect, Share, Connect, Help, Extras, and Tell me what you want to do... The toolbar contains various tools for navigation, viewing, and editing PDFs. Below the application window, a Facebook profile page for 'Fred Benson' is visible. The profile picture shows a man wearing sunglasses. A dialog box from Foxit Reader is overlaid on the Facebook page, asking: 'Currently Foxit Reader is not the default viewer for PDF files in your system. Do you want to set Foxit Reader as your default PDF viewer?'. There is a checkbox for 'Always perform this check when starting Foxit Reader' which is checked. At the bottom of the dialog are 'Yes' and 'No' buttons. Two large red arrows point downwards towards these buttons. The Facebook page also shows navigation tabs for Timeline, About, Friends (169), Photos, and More. The bottom of the screen shows the Windows taskbar with the system tray and a volume icon.

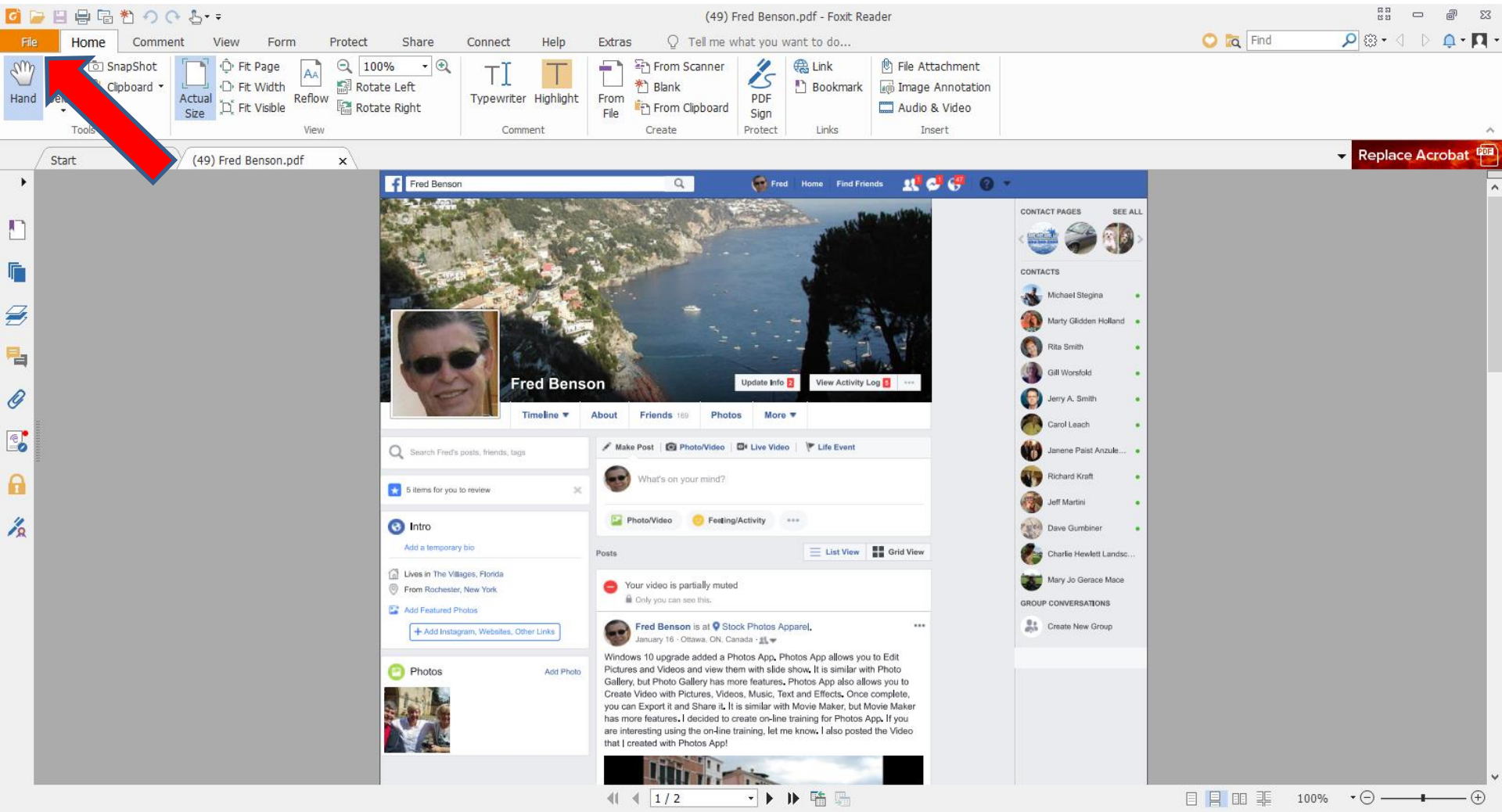
- I decided to click on No and the Window closes. To change the size, click on the – Icon in the upper left 3 times to change the size. Next I will zoom in so you can see the Icon.

The image shows a screenshot of a computer screen with a Foxit Reader window open. The window title is "(49) Fred Benson.pdf - Foxit Reader". The toolbar includes various tools like Hand, Select, Snapshot, Clipboard, and a zoom dropdown menu currently set to 186.76%. A red arrow points to the zoom icon in the toolbar. Below the toolbar, a Facebook profile page for Fred Benson is visible. The profile picture shows a man wearing sunglasses. The page includes navigation tabs for Timeline, About, Friends (169), Photos, and More. On the right side, there are sections for CONTACT PAGES and CONTACTS, listing several names like Michael Stegina, Marty Glidden Holland, Rita Smith, Gill Worsfold, Jerry A. Smith, Carol Leach, Janene Paist Anzule..., and Richard Kraft. The bottom of the screen shows a taskbar with a system tray containing a clock and volume icons.

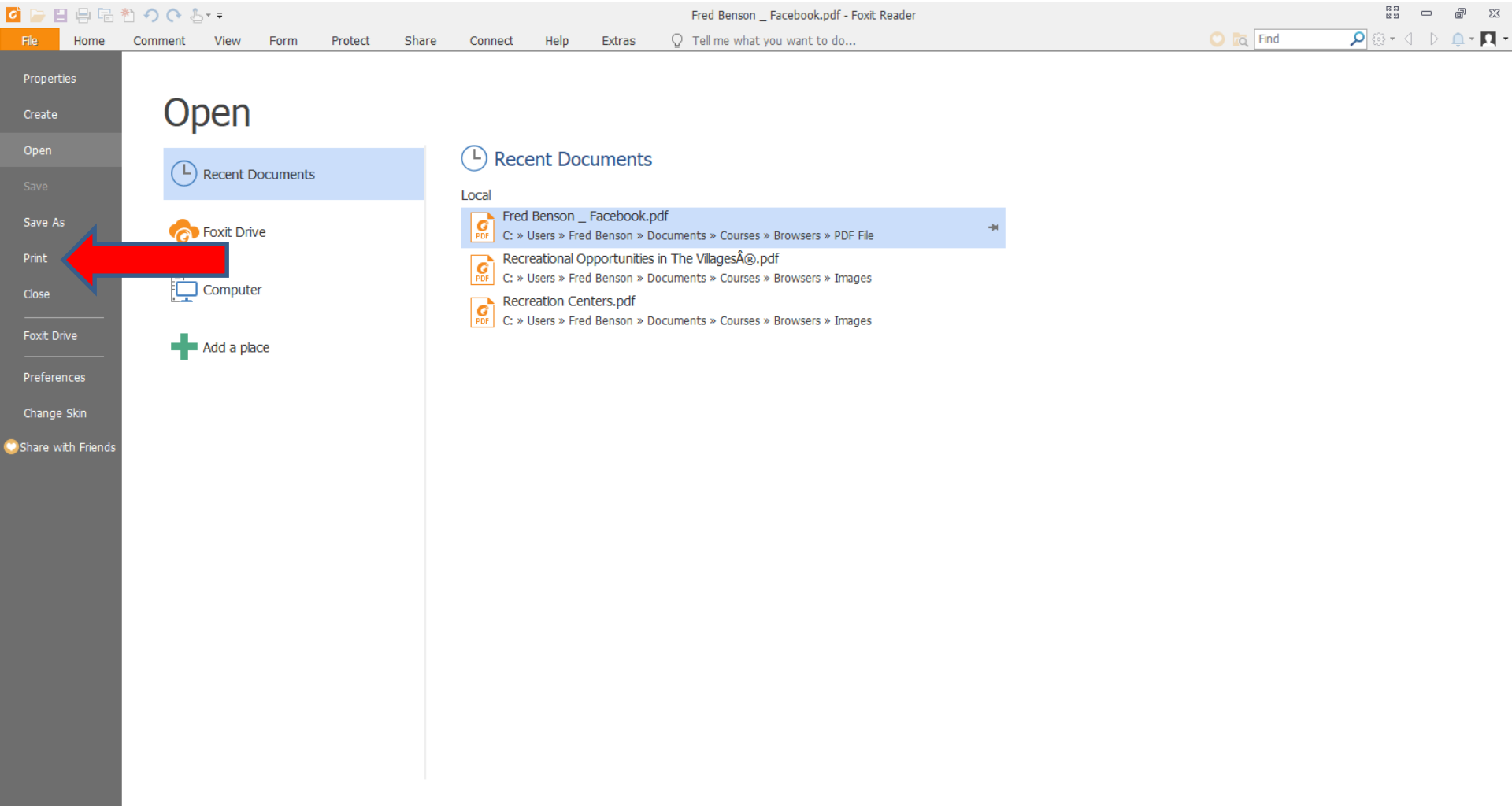
- You then can see the Icon. Next is a sample of clicking on it 3 times.

The image shows a screenshot of a computer screen with a Foxit Reader window open. The window title is "(49) Fred Benson.pdf - Foxit Reader". The toolbar at the top shows various tools, including a magnifying glass icon. A red arrow points to this magnifying glass icon. A box highlights the zoom percentage "186.76%". Below the toolbar, the Facebook profile for "Fred Benson" is displayed. The profile includes a cover photo of a coastal town, a profile picture of Fred Benson, and navigation tabs for "Timeline", "About", "Friends 169", "Photos", and "More". On the right side, there are sections for "CONTACT PAGES" and "CONTACTS" with a list of names and profile pictures. The bottom of the screen shows a search bar, a "Make Post" button, and a "What's on your mind?" text input field.

- Here is a sample of clicking on it 3 times. If you want to print it on your printer, click on File in the upper left and next is what happens.



- Page changes to File and then click on Print on the left and next is what happens.



Name: Foxit Reader PDF Printer

Copies: Foxit Reader PDF Printer

Print as HP ENVY 4520 series (Network)

Print Range: Current Current

All pages

Pages: 1-2

Subset: All pages in range

Reverse pages

Print Handling

Scale | Tile Large Pages | Multiple Pages Per Sheet | Booklet

None

Fit to printer margins

Reduce to printer margins

Custom scale

Choose paper source by PDF page size

Orientation

Portrait

Landscape

Print on both sides of paper

Flip on long edge Flip on short edge

Auto-Rotate

Auto-Center

Advanced

Bleed Marks

Print What: Document and markups

Summarize Comments

Output

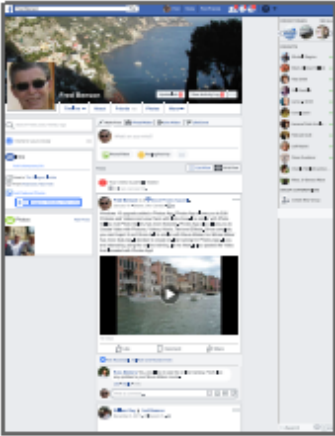
Simulate Overprinting

Preview

Zoom: 99.57%

Document: 8.5 x 11.0 inch

Paper: 8.5 x 11.0 inch



< Page 1 of 2 >

OK Cancel

A new window opens and you see Foxit Reader is the default. You click on the dropdown next to it, like I did and you see a list and click on your Printer. Next is a sample.



Name:

Copies: Collate

Print as grayscale Print as image Bleed Marks

Print Range

Current view
 Current page
 All pages
 Pages:

Subset:

Reverse pages

Print Handling

None
 Fit to printer margins
 Reduce to printer margins
 Custom scale
 Choose paper source by PDF page size

Orientation

Portrait
 Landscape

Print on both sides of paper
 Flip on long edge Flip on short edge

Auto-Rotate
 Auto-Center


Print What

Output

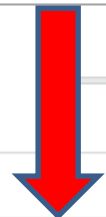
Simulate Overprinting

Preview

Zoom: 96.82%
Document: 8.5 x 11.0 inch
Paper: 8.5 x 11.0 inch

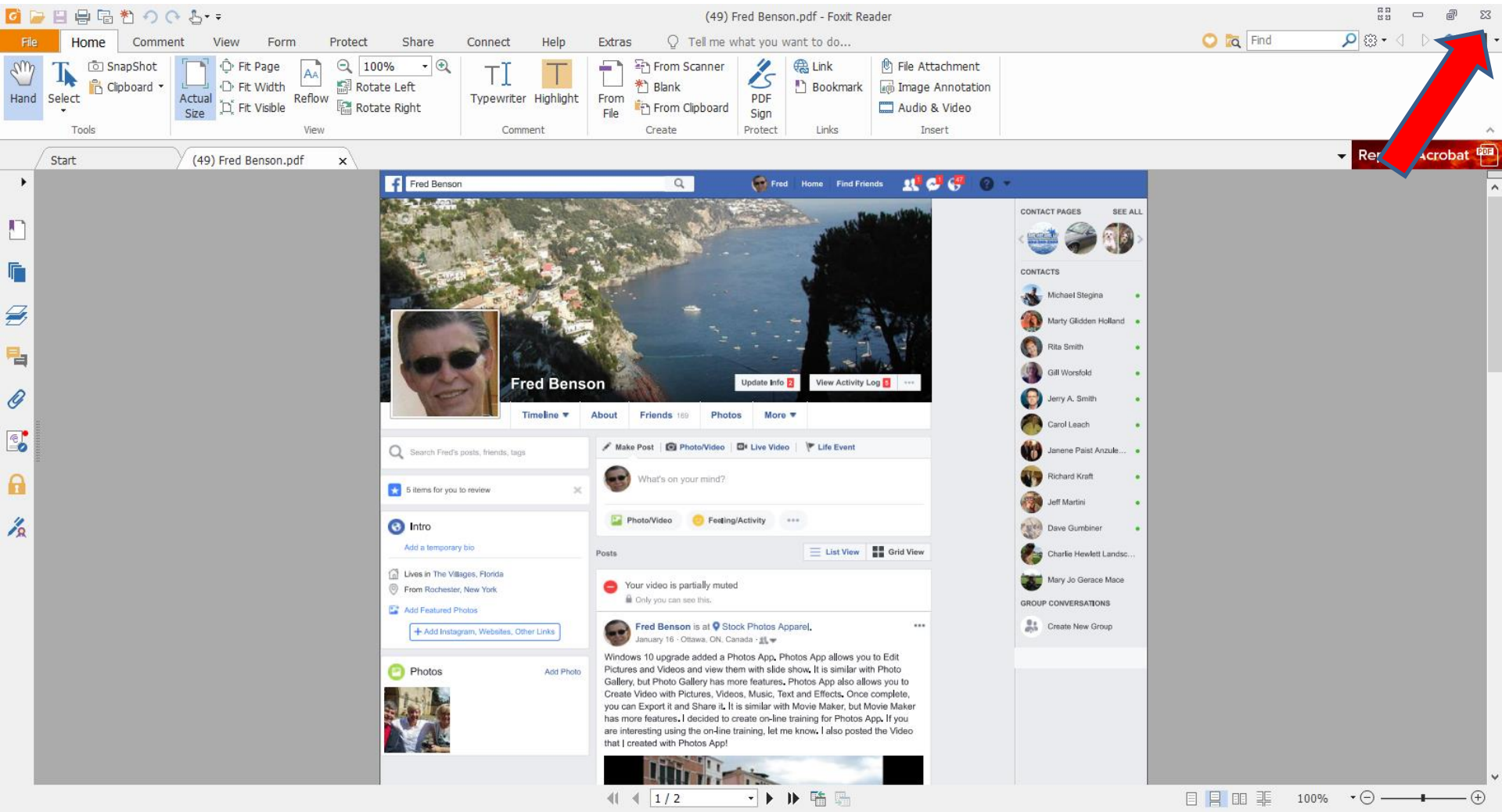


< Page 1 of 2 >

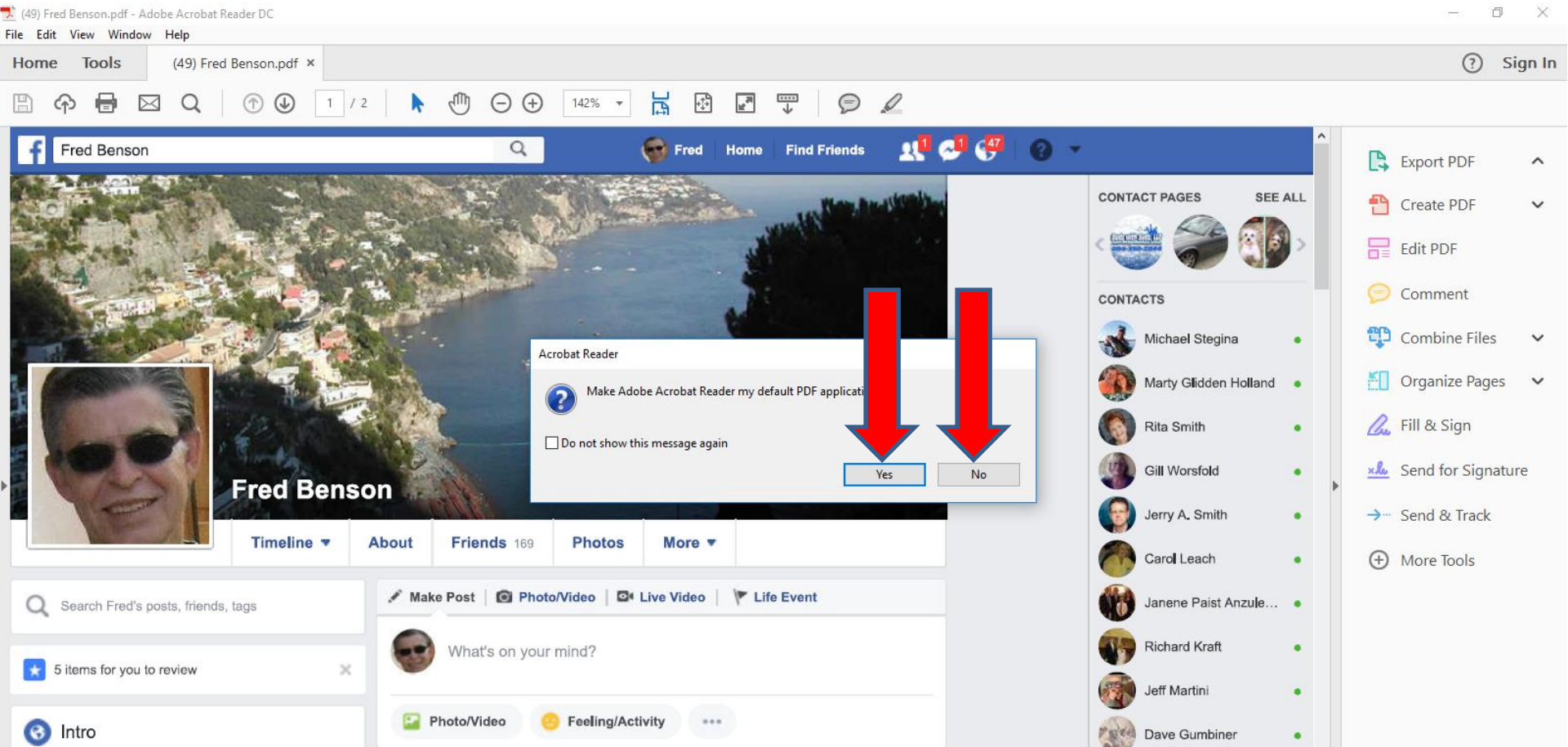


Here is a sample of clicking on my Printer. To Print, you click on OK at the bottom. Next is what happens.

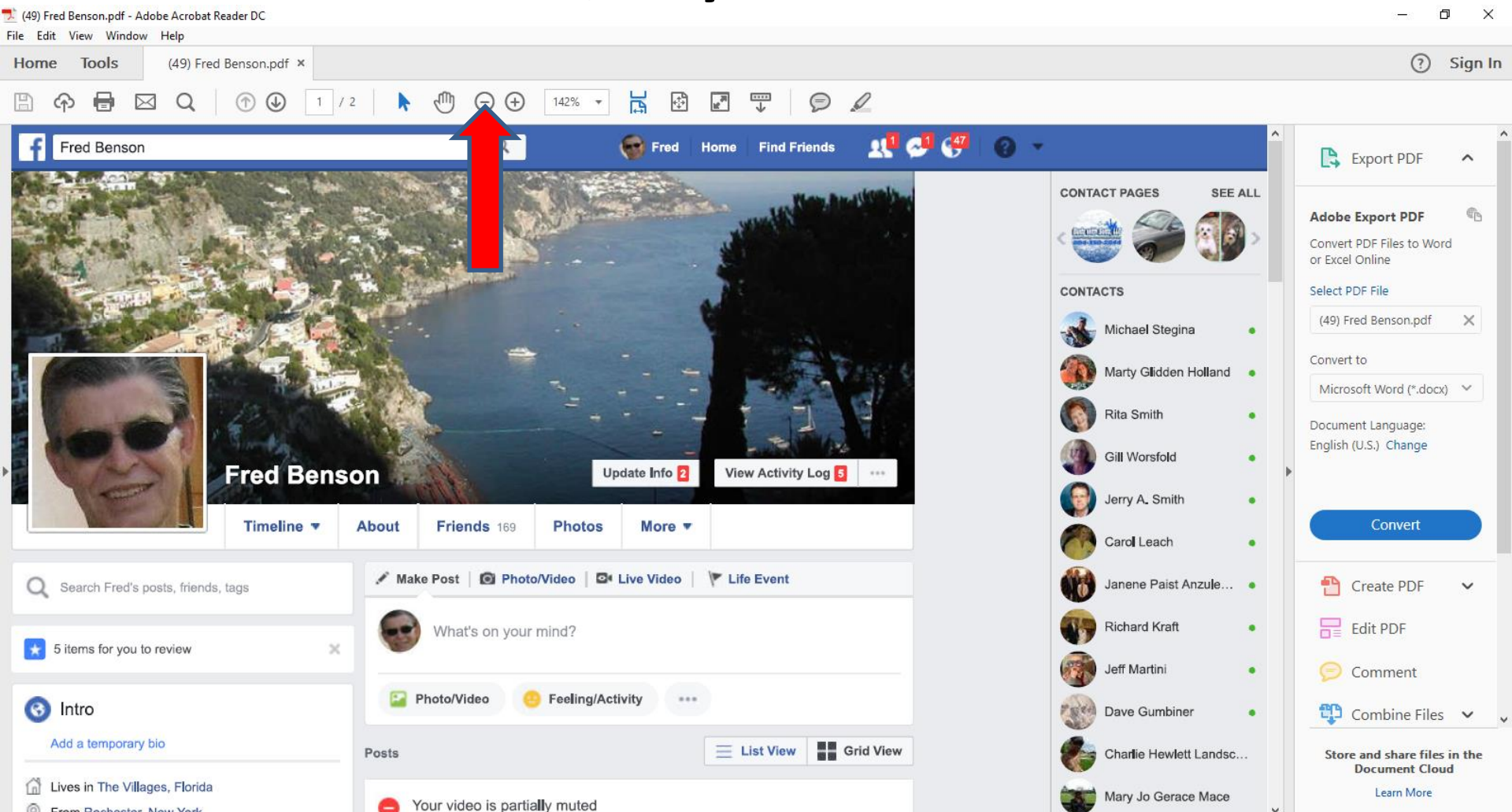
• Window closes and it starts to Print. To close Foxit Reader, click on X in the upper right. Next is a sample a PDF file to Adobe Reader as I showed you in Part 4.



• Here is a sample when you print the PDF file to Adobe Reader. If it is not your default PDF Reader, a new window opens and asks if you want Adobe Reader default. You can click on Yes or No as I showed you in Foxit Reader. Next is No.



• I decided to click on No and the window closes.
The page is large, but not as much as Foxit Reader.
To change the size, you click on the Icon on Top.
Next I will zoom in, so you can see it better.



• You can see it better and click on it two times and next is a sample.

The image shows a screenshot of the Adobe Acrobat Reader DC interface. The main content is a Facebook profile page for Fred Benson. The browser window title is "(49) Fred Benson.pdf - Adobe Acrobat Reader DC". The menu bar includes File, Edit, View, Window, and Help. The toolbar shows various icons for file operations and navigation. The zoom level is set to 142%, and the zoom controls (minus and plus buttons) are visible. A red arrow points to the minus button. The Facebook profile page includes a cover photo of a coastal town, a profile picture of Fred Benson, and navigation tabs for Timeline, About, Friends (169), Photos, and More. The right sidebar shows contact pages and a list of contacts. The bottom right corner features the Adobe Export PDF panel with options to convert the PDF to Word or Excel Online.

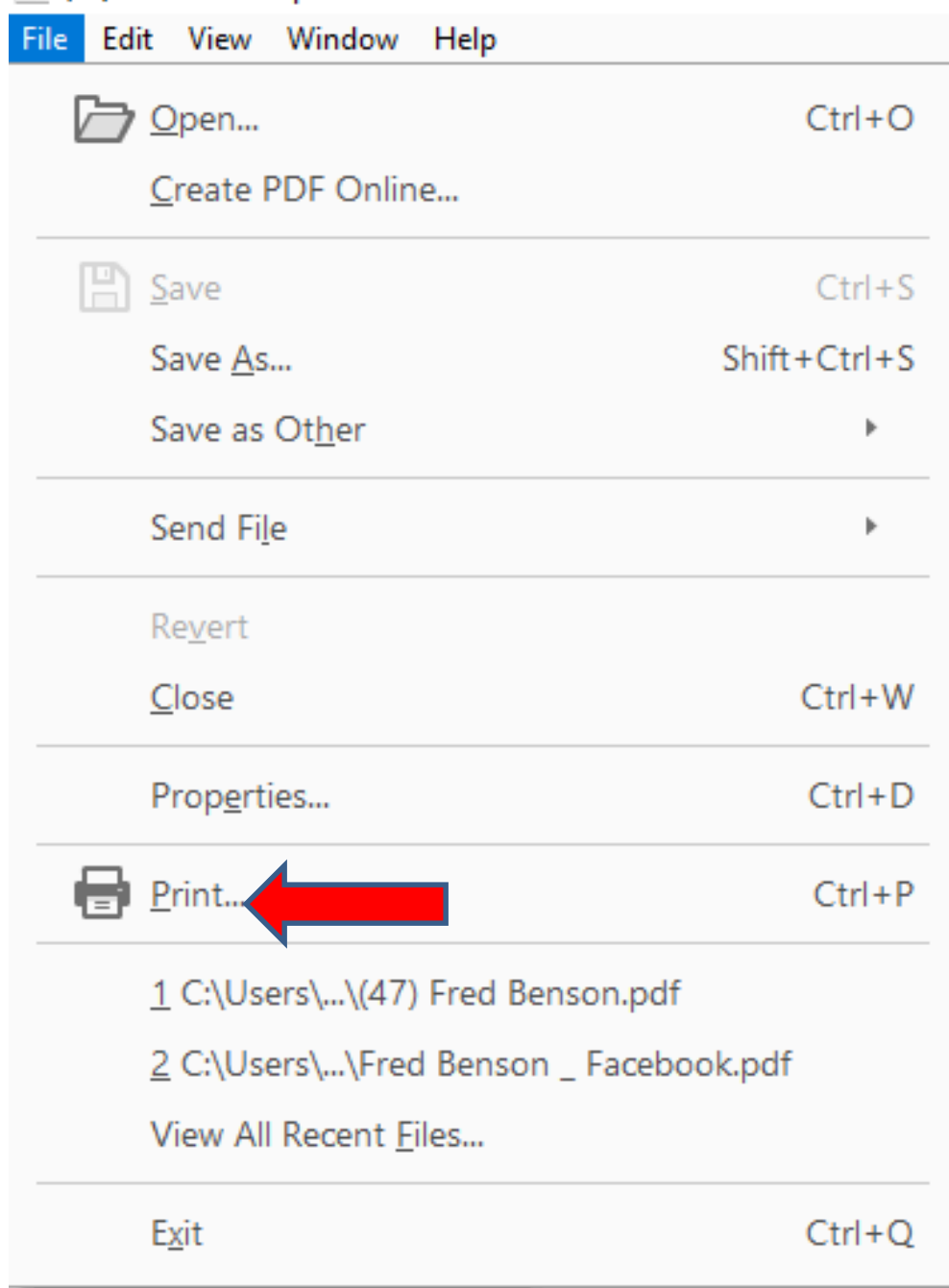
• Here is a sample of clicking on it two times. The layout is the same as Foxit Reader. If you want to Print, next is how to do that.

The image shows a screenshot of the Adobe Acrobat Reader DC interface. The main window displays a Facebook profile for Fred Benson. The profile picture is a man wearing sunglasses. The cover photo is a scenic view of a coastal town. The page shows navigation tabs for Timeline, About, Friends (169), Photos, and More. Below the navigation is a search bar and a 'Make Post' section. A post is visible with the text: "Your video is partially muted. Only you can see this." Below that, a post by Fred Benson is shown, dated January 16, 2016, with the text: "Windows 10 upgrade added a Photos App. Photos App allows you to Edit Pictures and Videos and view them with slide show. It is similar with Photo Gallery, but Photo Gallery has more features. Photos App also allows you to Create Video with Pictures, Videos, Music, Text and Effects, Once complete, you can Export it and Share it. It is similar with Movie Maker, but Movie Maker has more features. I decided to create on-line training for Photos App. If you are interesting using the on-line training, let me know. I also posted the Video that I created with Photos App!"

On the right side of the window, the 'Export PDF' sidebar is open. It shows the file name '(49) Fred Benson.pdf' and the option to convert it to 'Microsoft Word (*.docx)'. The document language is set to 'English (U.S.)'. A blue 'Convert' button is visible. Below the sidebar, there are options for 'Create PDF', 'Edit PDF', 'Comment', and 'Combine Files'. At the bottom, it says 'Store and share files in the Document Cloud' with a 'Learn More' link.

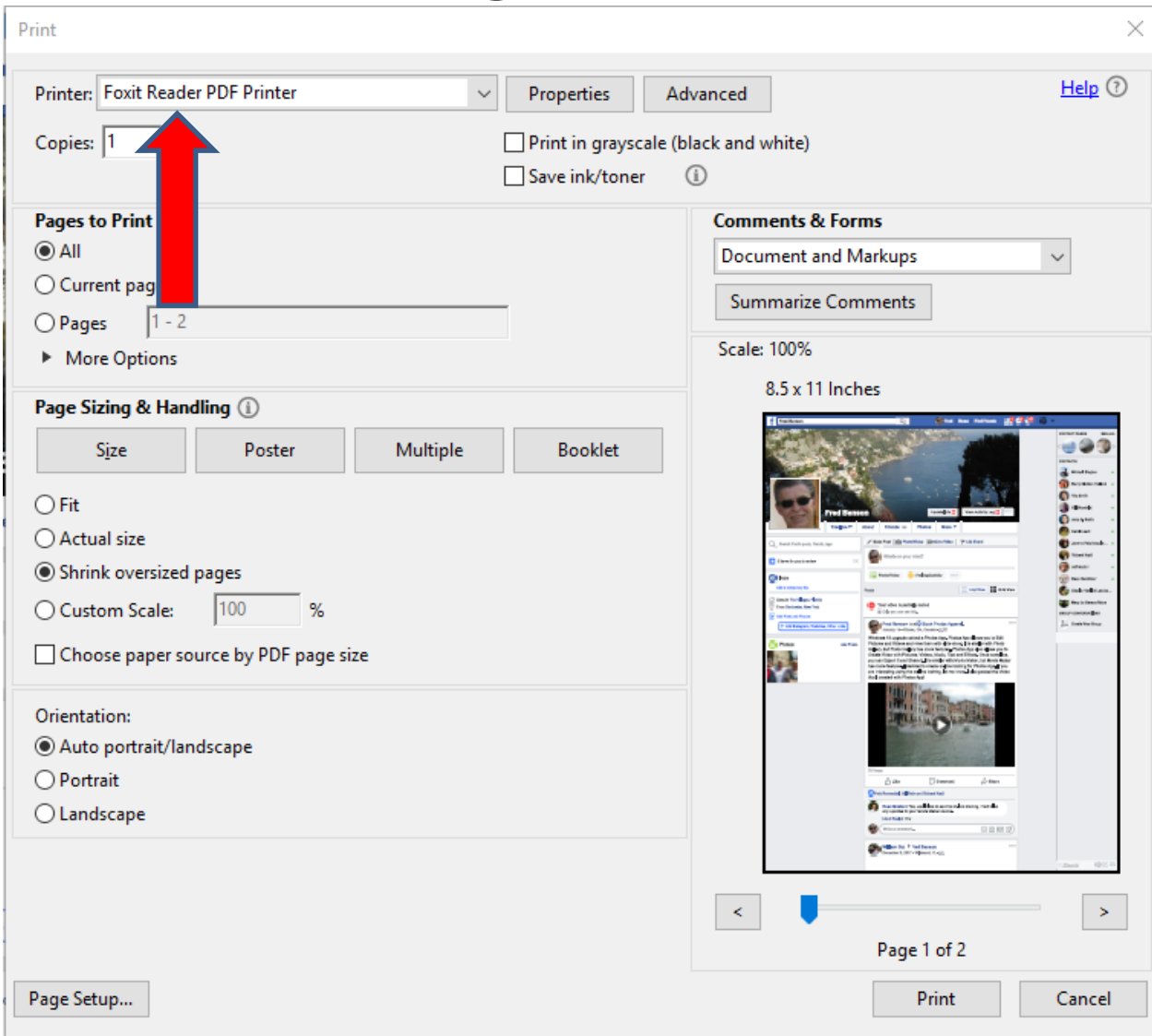
• To print it, click on File in the upper left and next is what happens when you click on File.

The image shows a screenshot of Adobe Acrobat Reader DC. The window title is "(49) Fred Benson.pdf - Adobe Acrobat Reader DC". The menu bar includes File, Edit, View, Window, and Help. The toolbar shows various icons for file operations, including a red arrow pointing to the "Tools" menu. The main content area displays a Facebook profile for Fred Benson, featuring a cover photo of a coastal town, a profile picture, and a post about the Windows 10 Photos App. The right sidebar is open to the "Export PDF" panel, which includes options for "Export PDF", "Adobe Export PDF", "Select PDF File" (showing "(49) Fred Benson.pdf"), "Convert to" (set to "Microsoft Word (*.docx)"), "Document Language" (set to "English (U.S.)"), and a "Convert" button. Other options in the sidebar include "Create PDF", "Edit PDF", "Comment", and "Combine Files".



- **When you click on File, you see a list and then click on Print and next is what happens.**

- **File closes and a new window opens similar to Foxit Reader and you see Foxit Reader is default. Click on it to change it, which is next.**

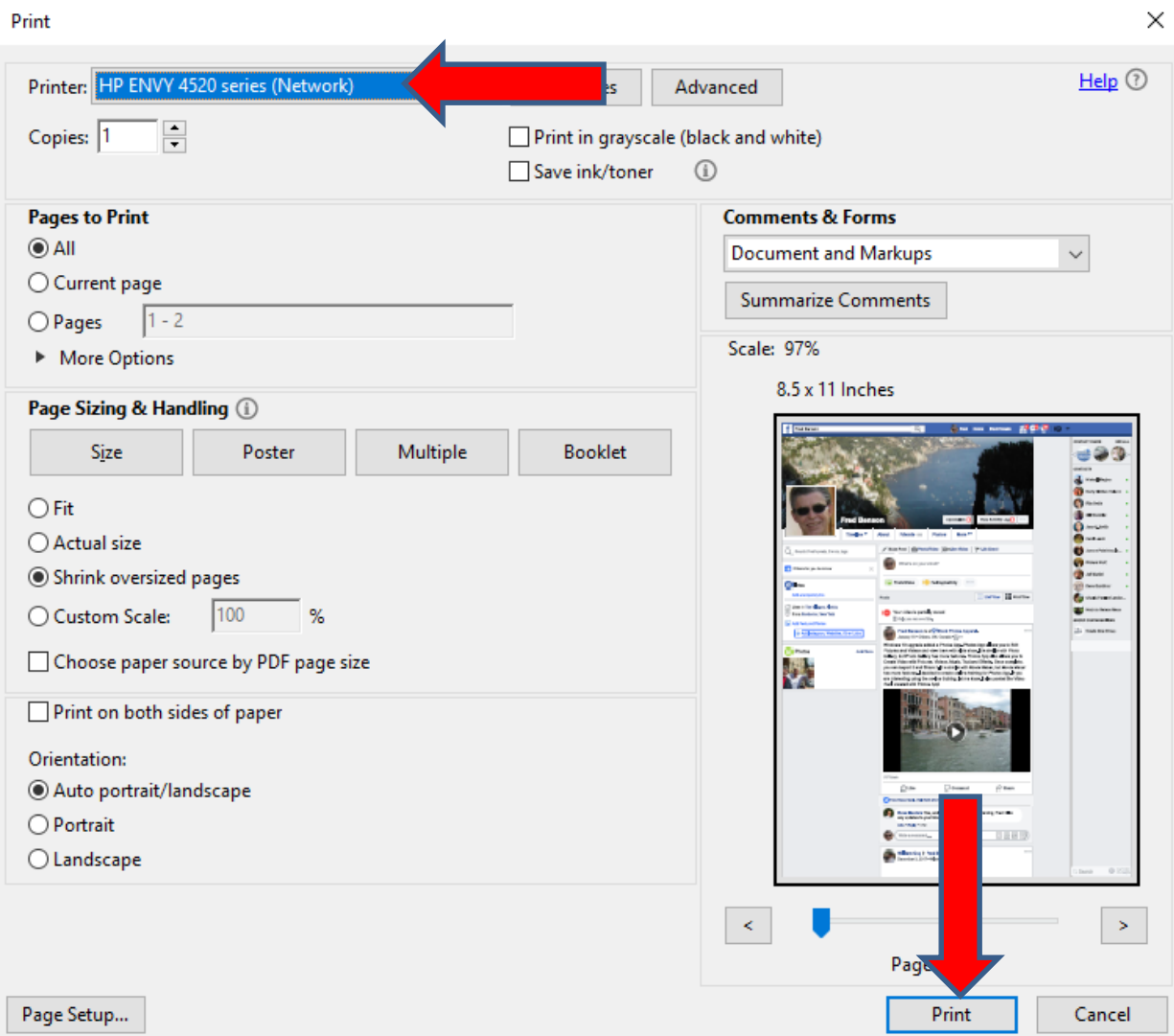


- You see a list and click on your Printer, like I have and next is a sample.

The screenshot shows a Windows Print dialog box with the following sections:

- Printer:** A dropdown menu is open, showing a list of printers: Fax, Foxit Reader PDF Printer (highlighted with a red arrow), HP ENVY 4520 series (Network), HP ePrint + JetAdvantage, Microsoft Print to PDF, Microsoft XPS Document Writer, Send To OneNote 2016, and Soda PDF Desktop 10.
- Copies:** A checkbox for "Print in grayscale (black and white)" is present.
- Pages to print:** Radio buttons for "All", "Current page", and "Page range".
- Page Sizing & Handling:** Buttons for "Size", "Poster", "Multiple", and "Booklet". Radio buttons for "Fit", "Actual size", "Shrink oversized pages" (selected), and "Custom Scale: 100%". A checkbox for "Choose paper source by PDF page size" is also present.
- Orientation:** Radio buttons for "Auto portrait/landscape" (selected), "Portrait", and "Landscape".
- Comments & Forms:** A dropdown menu for "Document and Markups" and a "Summarize Comments" button.
- Scale:** A slider set to "100%" and a label "8.5 x 11 Inches".
- Preview:** A thumbnail of a Facebook page with a video player.
- Page 1 of 2** indicator.
- Buttons:** "Page Setup...", "Print", and "Cancel".

- Here is a sample of my Printer. Once complete, click on Print in the bottom right and next is what happens.



- Window closes and it starts to Print. To close Adobe Reader, click on X in the upper right.
- This is the End of Step 4 – Part 5 Opera.

