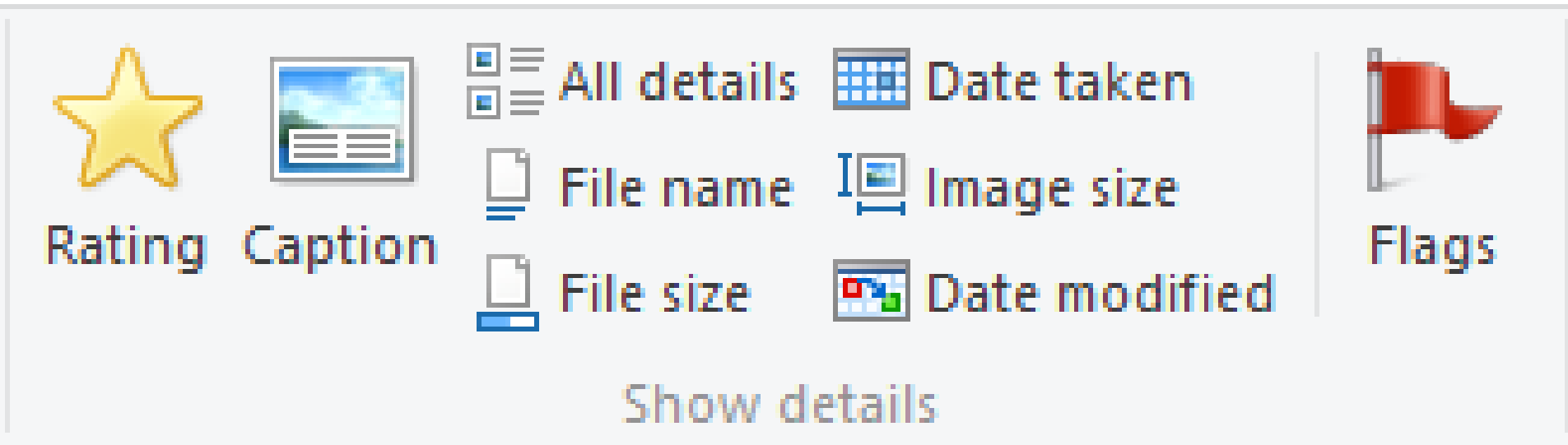
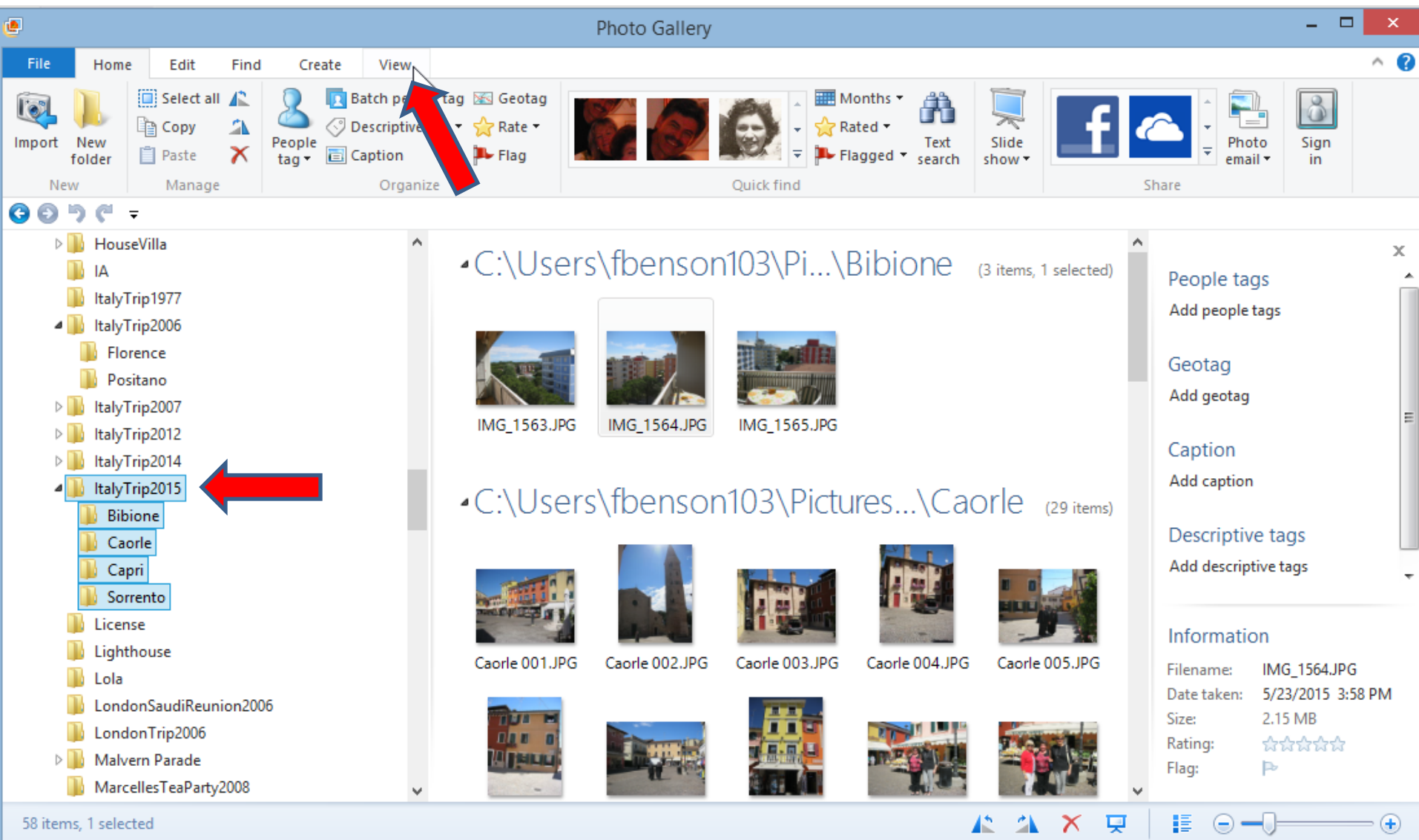


Step 5 – Part B – Display Detail Options

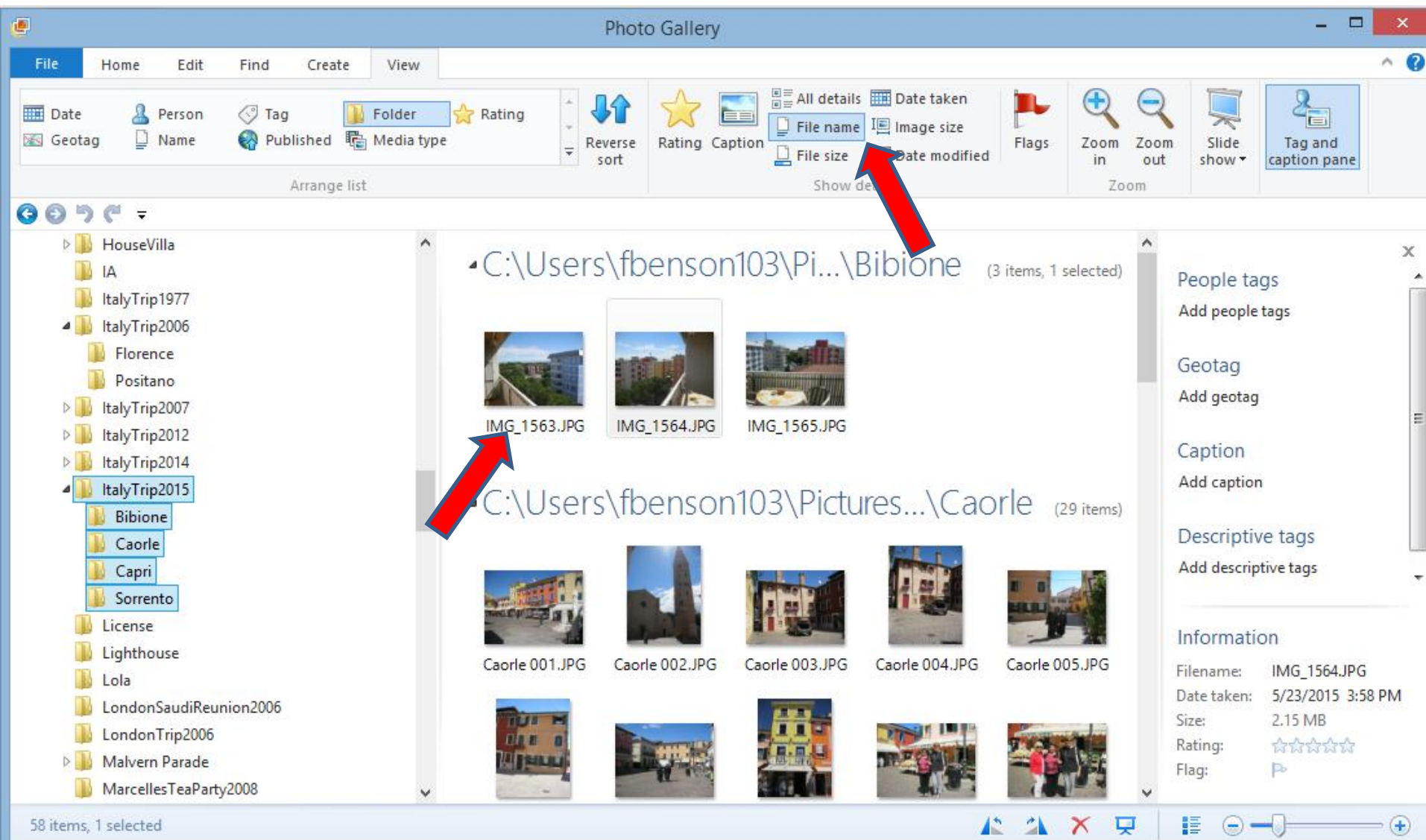
- Below is an Image of the Show details that shows the options. Next, I will show you each one of them. First is All details.



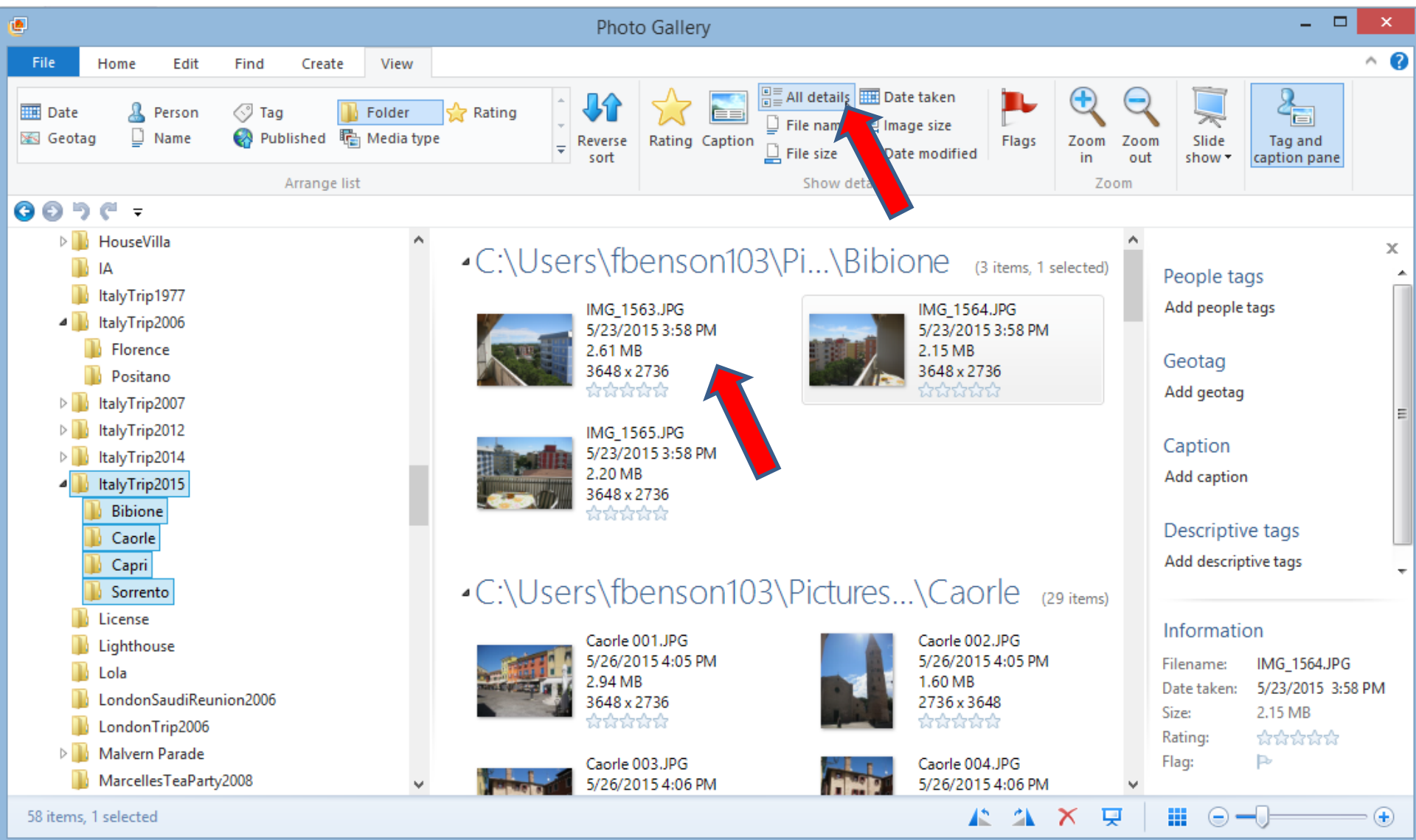
- If you are not on the View page, click on the View Tab. Also click on a Folder

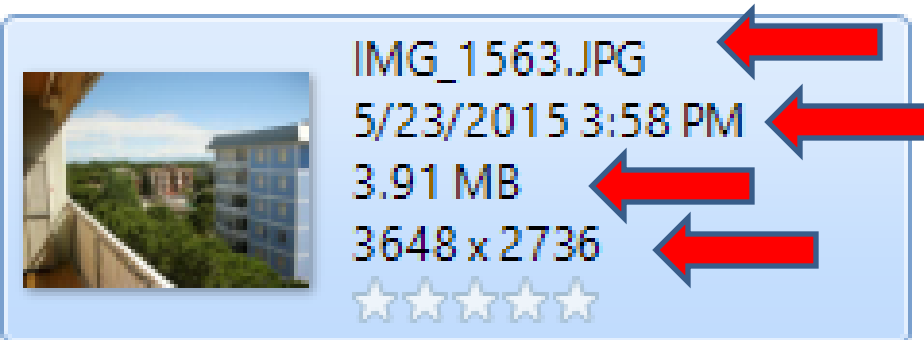


- Typical default is File name and you see the file name under each photo. Next is All details.



- **When you click on All details, you see the details next to the photos. Next explains the details.**





- **First is the file name.**
- **Second is Date taken.**
- **Third is file size.**
- **Forth is image size.**
- **Fifth is rating.**
- **Note – it does not show date modified.**
- **Next is file size only.**

- **When you click on File size, you see the file size only. Next is Date taken.**

The screenshot shows the Windows Photo Gallery application. The ribbon at the top includes tabs for File, Home, Edit, Find, Create, and View. The 'View' tab is active, showing a ribbon with various options: Date, Person, Tag, Folder, Rating, Reverse sort, Rating, Caption, File name, File size, Date taken, Image size, Date modified, Flags, Zoom in, Zoom out, Slide show, and Tag and caption pane. The 'File size' option is highlighted with a red arrow. The main area displays a gallery of photos. The first gallery is titled 'C:\Users\fbenson103\Pictures\Bibione' (3 items, 1 selected). The first photo in this gallery is selected and has a file size of 3.91 MB displayed below it, with a red arrow pointing to it. The second gallery is titled 'C:\Users\fbenson103\Pictures\Caorle' (29 items). The first photo in this gallery has a file size of 2.94 MB. The right sidebar shows metadata for the selected photo, including People tags, Geotag, Caption, Descriptive tags, and Information. The Information section shows: Filename: IMG_1563.JPG, Date taken: 5/23/2015 3:58 PM, Size: 3.91 MB, Rating: ☆☆☆☆☆, and Flag: P. The bottom status bar shows '58 items, 1 selected'.

Photo Gallery

File Home Edit Find Create View

Date Person Tag Folder Rating
Geotag Name Published Media type

Reverse sort Rating Caption File name File size Date taken Image size Date modified
Flags Zoom in Zoom out Slide show Tag and caption pane

Arrange list Show details

C:\Users\fbenson103\Pictures\Bibione (3 items, 1 selected)

3.91 MB 2.15 MB 2.20 MB

C:\Users\fbenson103\Pictures\Caorle (29 items)

2.94 MB 1.60 MB 3.03 MB 3.29 MB 2.66 MB

58 items, 1 selected

People tags
Add people tags

Geotag
Add geotag

Caption
Add caption

Descriptive tags
Add descriptive tags

Information
Filename: IMG_1563.JPG
Date taken: 5/23/2015 3:58 PM
Size: 3.91 MB
Rating: ☆☆☆☆☆
Flag: P

- **When you click on File size, you see the file size only. Next is Date taken. Next is Date modified.**

The screenshot displays the Windows Photo Gallery application window. The title bar reads "Photo Gallery". The ribbon menu includes "File", "Home", "Edit", "Find", "Create", and "View". The "View" ribbon is active, showing various sorting and display options. A red arrow points to the "Date taken" button in the "Show details" group. Another red arrow points to the "5/23/2015 3:58 PM" caption of a selected photo thumbnail. The left sidebar shows a folder tree with "ItalyTrip2015" selected, containing subfolders for "Bibione", "Caorle", "Capri", and "Sorrento". The main area shows a grid of photo thumbnails from the "Bibione" folder. The right sidebar shows metadata for the selected photo, including "People tags", "Geotag", "Caption", "Descriptive tags", and "Information".

File Home Edit Find Create View

Date Person Tag Folder Rating
Geotag Name Published Media type

Reverse sort Rating Caption

All details Date taken
File name Image size
File size Date modified

Flags Zoom in Zoom out Slide show Tag and caption pane

Arrange list Show details Zoom

HouseVilla
IA
ItalyTrip1977
ItalyTrip2006
Florence
Positano
ItalyTrip2007
ItalyTrip2012
ItalyTrip2014
ItalyTrip2015
Bibione
Caorle
Capri
Sorrento
License
Lighthouse
Lola
LondonSaudiReunion2006
LondonTrip2006
Malvern Parade
MarcellesTeaParty2008

3 items, 1 selected

5/23/2015 3:58 PM
5/23/2015 3:58 PM
5/23/2015 3:58 PM

29 items

5/26/2015 4:00 PM
5/26/2015 4:00 PM
5/26/2015 4:00 PM
5/26/2015 4:00 PM
5/26/2015 4:00 PM

58 items, 1 selected

People tags
Add people tags

Geotag
Add geotag

Caption
Add caption

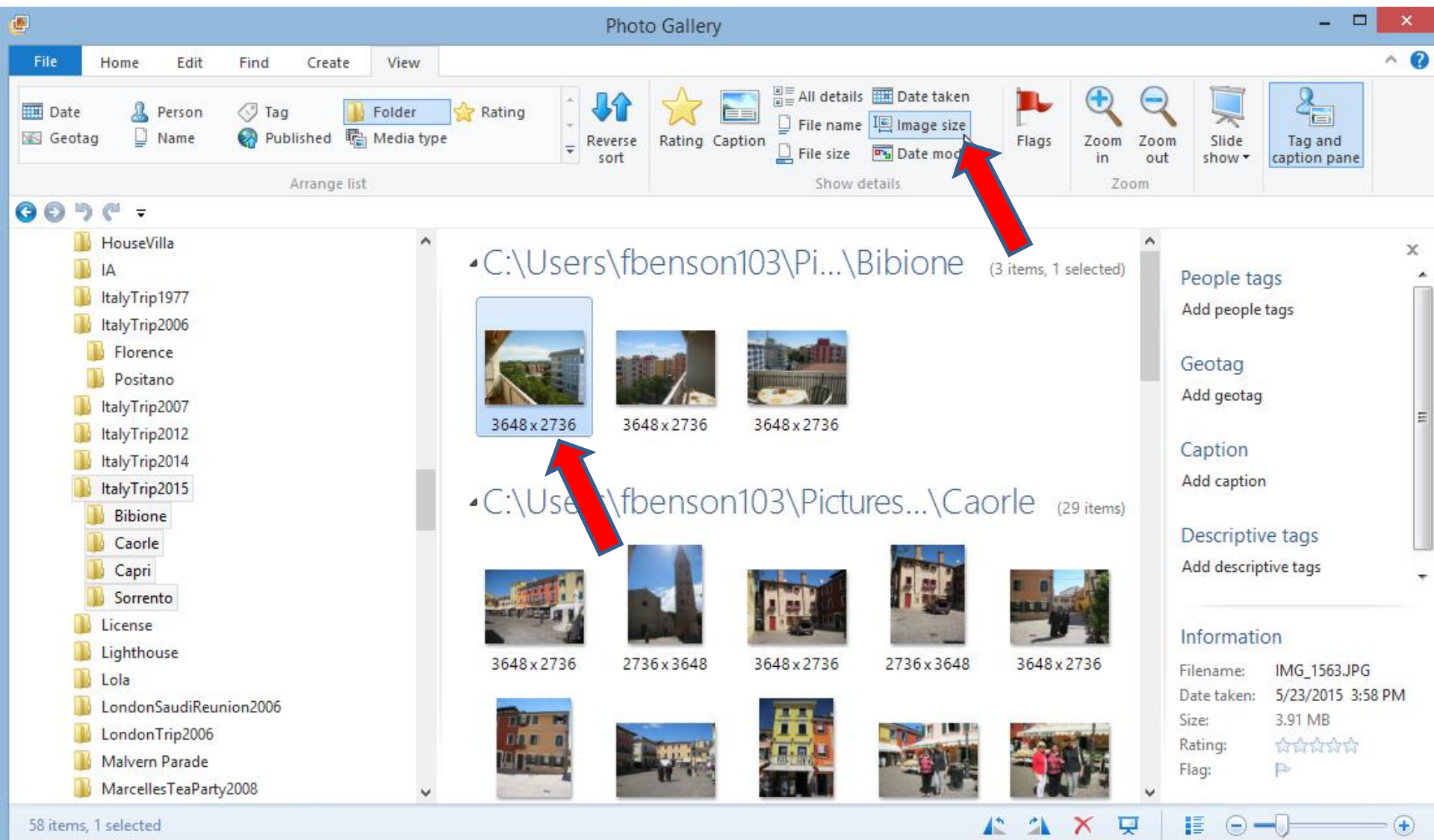
Descriptive tags
Add descriptive tags

Information
Filename: IMG_1563.JPG
Date taken: 5/23/2015 3:58 PM
Size: 3.91 MB
Rating: ☆☆☆☆
Flag: P

- You see the first photo was modified, which is edit. All others show Date taken. Next is Image size.

The screenshot shows the Windows Photo Gallery application. The interface includes a top menu bar with 'File', 'Home', 'Edit', 'Find', 'Create', and 'View'. Below this is a ribbon with various options: 'Date', 'Person', 'Tag', 'Folder', 'Rating', 'Geotag', 'Name', 'Published', 'Media type', 'Reverse sort', 'Rating', 'Caption', 'All details', 'Date taken', 'Image size', 'Date modified', 'File name', 'Image size', 'File size', 'Date modified', 'Flags', 'Zoom in', 'Zoom out', 'Slide show', and 'Tag and caption pane'. The 'Date modified' option is highlighted with a red arrow. The main area displays a gallery of photos. The first photo is highlighted with a blue border and a red arrow pointing to its timestamp '6/11/2015 5:...', which is the 'Date modified' value. Other photos show 'Date taken' timestamps. The right sidebar shows 'People tags', 'Geotag', 'Caption', 'Descriptive tags', and 'Information' for the selected photo. The 'Information' section shows: Filename: IMG_1563.JPG, Date taken: 5/23/2015 3:58 PM, Size: 3.91 MB, Rating: five stars, and Flag: none.

- When you click on Image size, you see the size of the photos. Next is Rating.



- When you click on Rating, you see type of Rating, which here is blank. Next is a sample of different Rating. To Rate is Step 3 – Part E.

The screenshot displays the Windows Photo Gallery application window. The title bar reads "Photo Gallery". The ribbon menu includes "File", "Home", "Edit", "Find", "Create", and "View". The "View" ribbon is active, showing options for "Date", "Person", "Tag", "Folder", "Rating", "Geotag", "Name", "Published", and "Media type". A red arrow points to the "Rating" button, which is highlighted with a yellow star icon. Below the ribbon, the "Arrange list" section shows "Reverse sort" and "Show details". The main area displays a folder hierarchy on the left, including "HouseVilla", "IA", "ItalyTrip1977", "ItalyTrip2006", "Florence", "Positano", "ItalyTrip2007", "ItalyTrip2012", "ItalyTrip2014", "ItalyTrip2015", "Bibione", "Caorle", "Capri", "Sorrento", "License", "Lighthouse", "Lola", "LondonSaudiReunion2006", "LondonTrip2006", "Malvern Parade", and "MarcellesTeaParty2008". The main view shows a grid of photos from the "Bibione" folder, with the first photo selected and highlighted. A red arrow points to the five-star rating below the selected photo. The right pane shows "People tags", "Geotag", "Caption", "Descriptive tags", and "Information" sections. The "Information" section displays: "Filename: IMG_1563.JPG", "Date taken: 5/23/2015 3:58 PM", "Size: 3.91 MB", "Rating: ★★★★★", and "Flag: P". The status bar at the bottom indicates "58 items, 1 selected".

- You see a 3 star sample. Next is Caption.

The screenshot displays the Windows Photo Gallery application window. The title bar reads "Photo Gallery". The ribbon menu includes "File", "Home", "Edit", "Find", "Create", and "View". The "View" ribbon is active, showing options for "Rating" (a yellow star icon) and "Caption" (a document icon). A red arrow points from the "Rating" icon to the "Rating" button in the ribbon. Another red arrow points from the "Caption" button to the "Caption" button in the ribbon. Below the ribbon, the "Arrange list" section shows "Reverse sort" and "Show details". The "Zoom" section includes "Zoom in", "Zoom out", and "Slide show". The "Tag and caption pane" is visible on the right side of the ribbon.

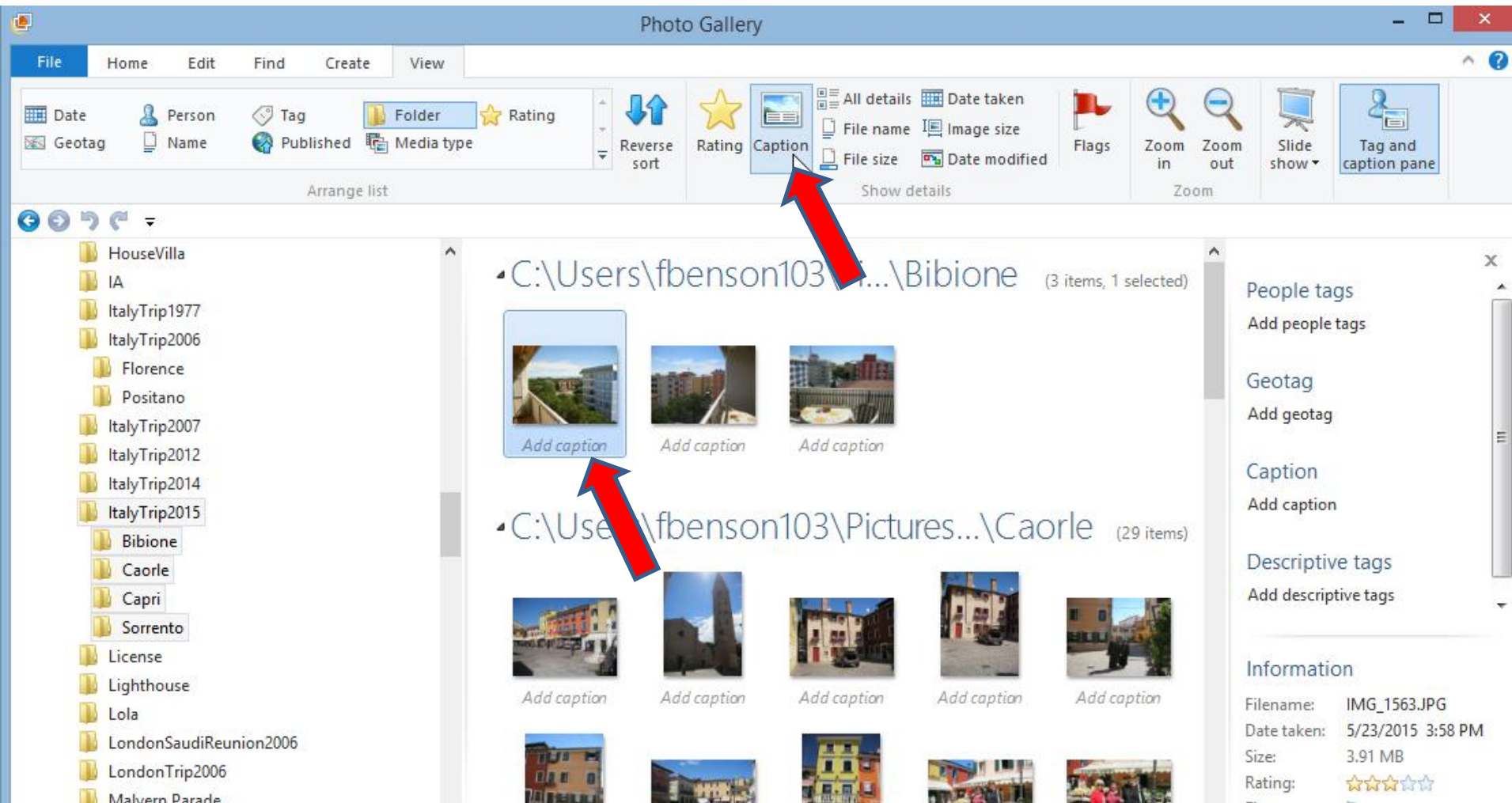
The main area shows a photo gallery with two folders selected: "C:\Users\fbenson103\Pictures...\Bibione" (3 items, 1 selected) and "C:\Users\fbenson103\Pictures...\Caorle" (29 items). The first folder contains three photos, with the first photo having a 3-star rating (three yellow stars) and a caption. A red arrow points from the "Rating" button in the ribbon to the 3-star rating of the first photo in the "Bibione" folder. The second folder contains several photos, each with a 4-star rating (four yellow stars).

The right sidebar shows the "Tag and caption pane" with sections for "People tags", "Geotag", "Caption", "Descriptive tags", and "Information". The "Information" section displays the following details for the selected photo:

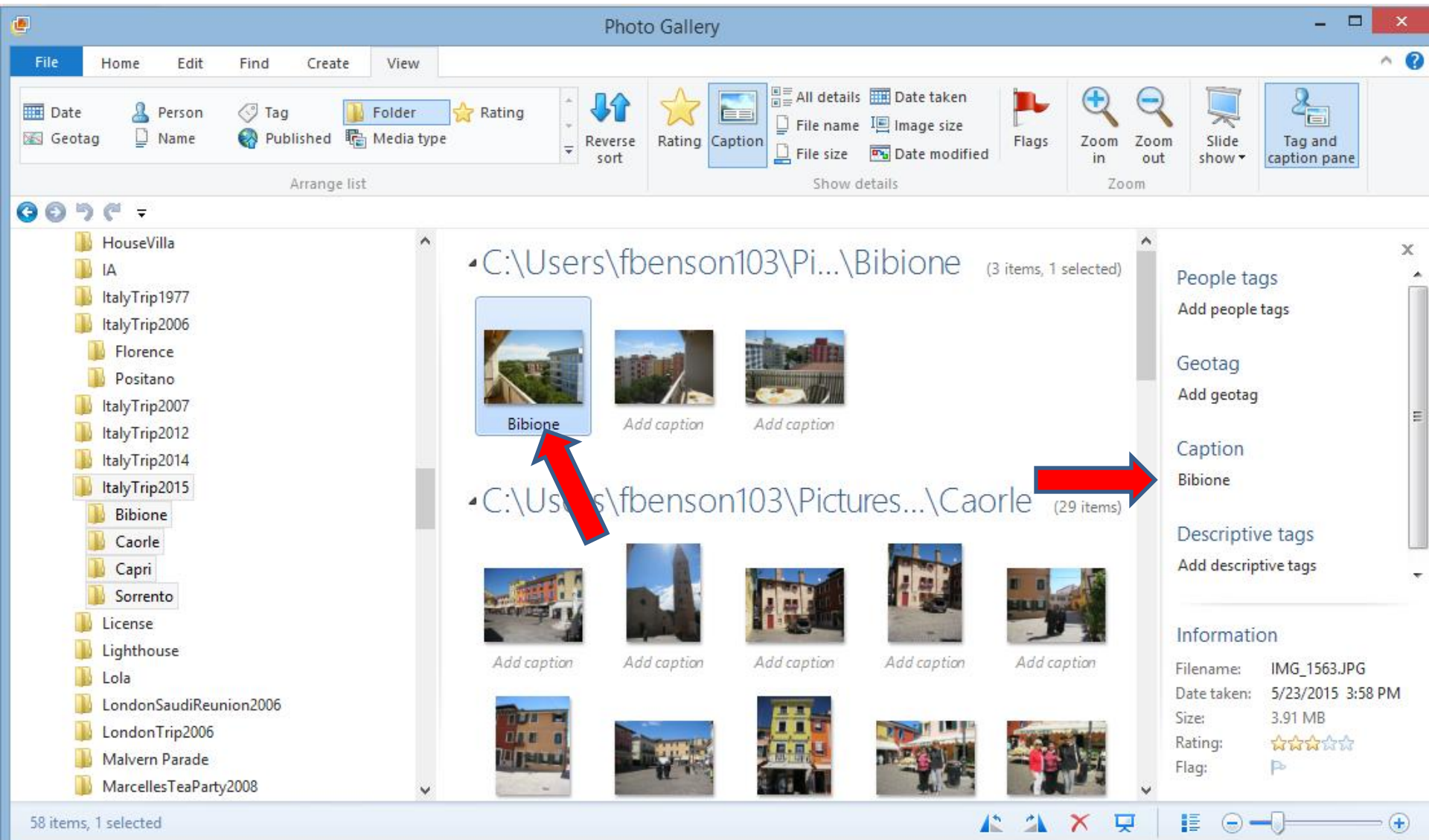
Filename:	IMG_1563.JPG
Date taken:	5/23/2015 3:58 PM
Size:	3.91 MB
Rating:	☆☆☆☆☆
Flag:	🚩

The status bar at the bottom left shows "58 items, 1 selected". The bottom right corner contains navigation and zoom controls.

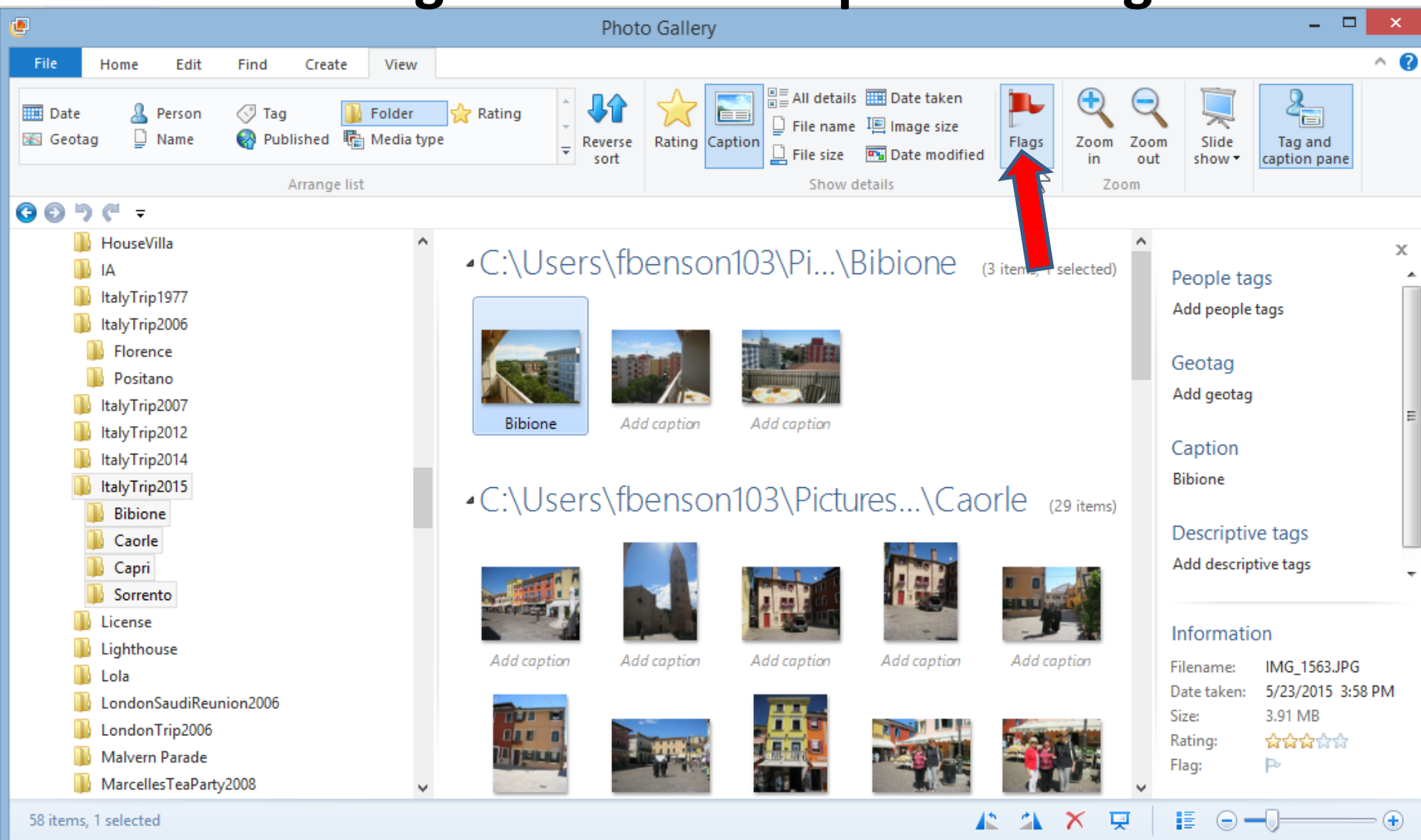
- When you click on Caption, you don't see Caption and it says Add Caption. Step 3 – Part C show you how to Add Caption. Next is a sample.



- Here is the sample. Next is Flags.



- When you click on Flags, sometimes you don't see them. Step 3 – Part F shows you how to Flag. Next is a sample of a Flag.



- Here is a Flag sample. Note – you also see Caption that was clicked on. This is the end of Part B.

