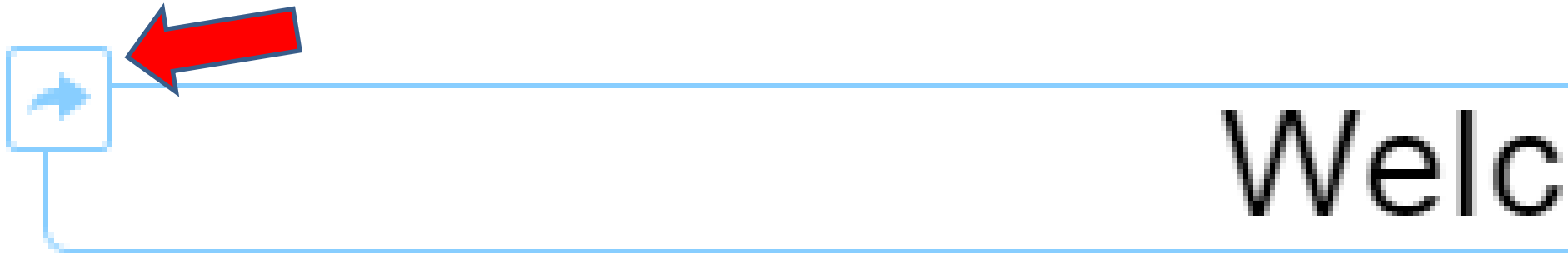
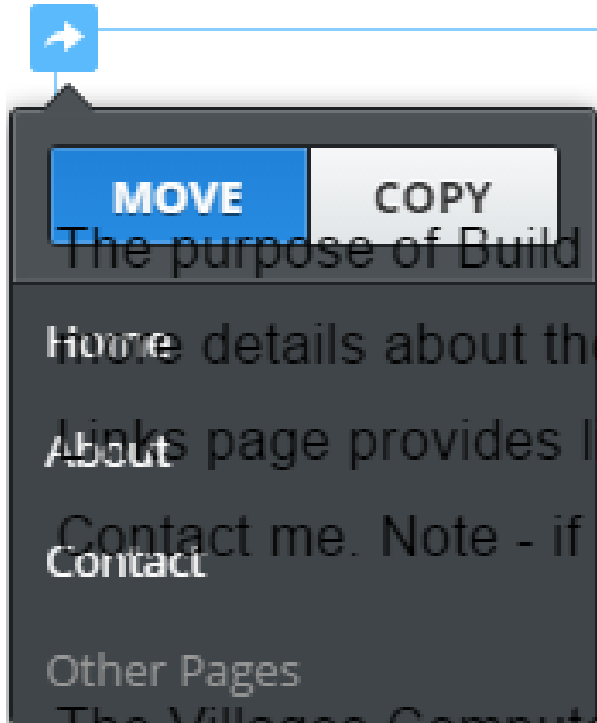


Tip - Move, Copy or delete Element.

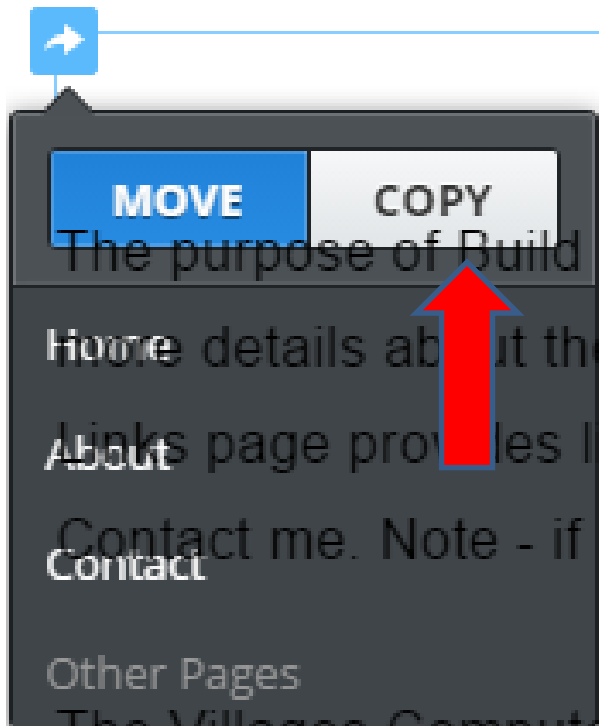
- When you click outside the text and then hover over in the upper left, you see this.
- Next, you click on it.
- Note – you can do that with any element.



Once you click on it, you see Move highlighted and a list of pages.



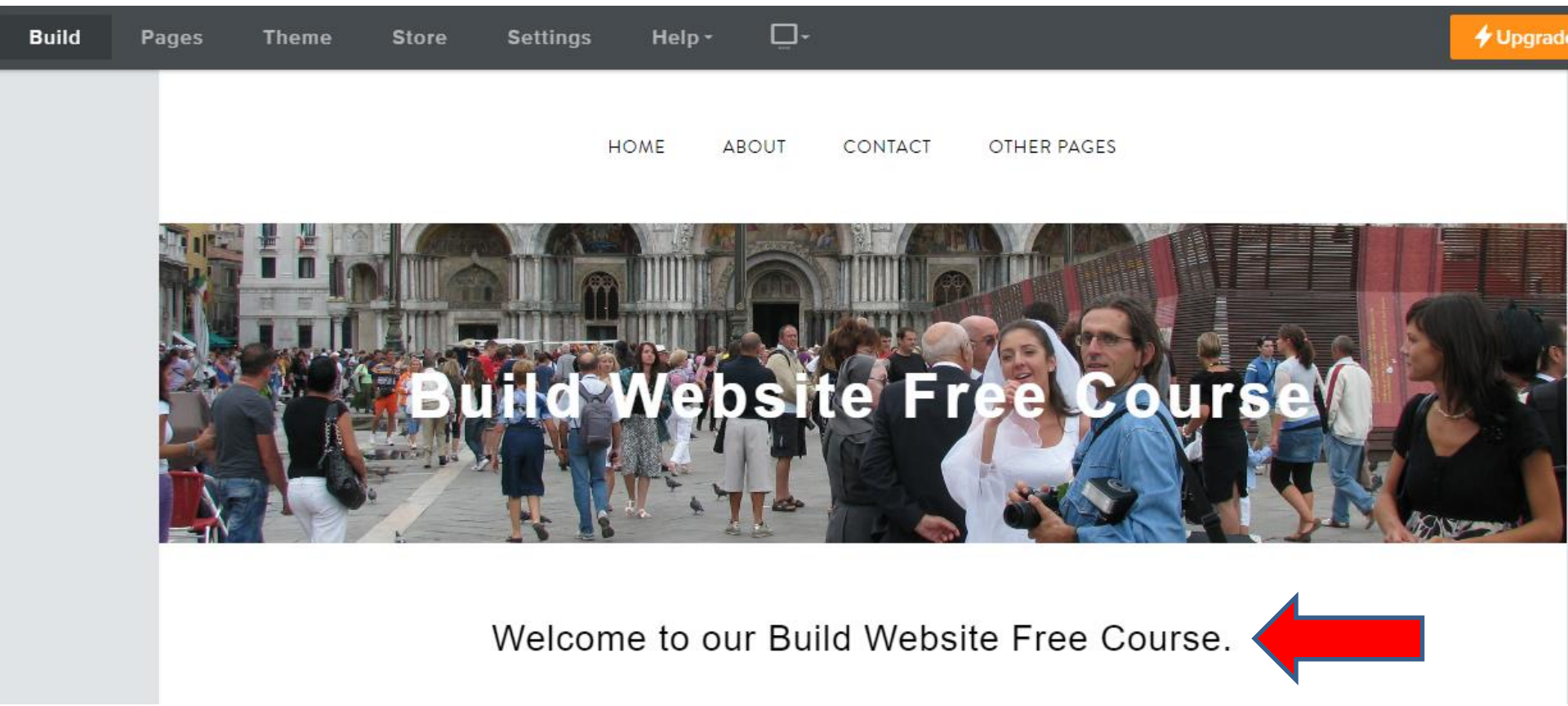
- Sometimes you also see the background text from the Text element.
- We won't do Move now.
- To Move, you just click on a Page and it will Move to that Page.
- Next, we will do Copy.



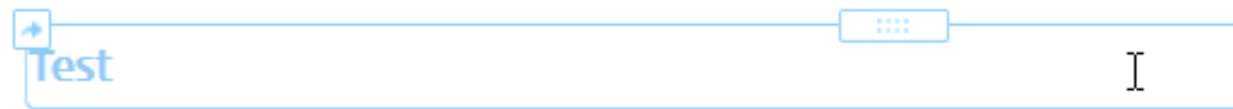
- **First click on Copy.**
- **And then click on a page, like Home, that page opens with the new element on the top.**
- **Note – if you already have an element on that page, it is above that element.**
- **Next is what happens.**

Once you click on Home, it goes to the Home page with that element.

- Next, how to delete it.



- You hover over it and you see X on the right.
- I will zoom in so you can see it.



- Then click on it to delete it.
- Once you do that, you see a new window and click on Delete, next is what happens.



Once you delete, it does not show.

- This is the end of the Tip.

